Letter from Director of Athletics

Dear Aggie Student-Athlete:

It is with great pride and pleasure that I welcome you to New Mexico State University. As Director of Athletics, I want to personally assure you that our administration, coaches and staff are prepared to assist you with your academic and competitive endeavors in every way possible. We are proud of the many accomplishments attained on an annual basis by Aggie student-athletes and we are committed to making sure that your experience is rewarding, fulfilling and successful.

This Student-Athlete Handbook was created to assist you in achieving success. You will find detailed information about our Intercollegiate Athletic program and services, as well as campus resources, available for your use. I encourage you to take full advantage of the broad-base programs that are offered and strive for excellence in both your academic and athletic pursuits.

If I, or any member of the Athletics staff, can be of assistance to you, please feel free to contact us. I wish you great success in the classroom and in competition this year.

AGGIE UP!

Sincerely,

Mario Moccia
Director of Athletics
NM State University Class of ’89
JOURNEY TO EXCELLENCE
Educating Student-Athletes for the G.A.M.E. of L.I.F.E. ©
2018-2019 Academic Highlights

The student-athletes captured another fantastic academic year with all 16 NMSU Men’s and Women’s Sports Teams cumulative grade point averages combined at or above a 3.00 GPA: All 16 Men’s & Women’s Sport Teams Fall 2018 & Spring 2019 cumulative GPA combined was a 3.20

2018-2019 SCHOLAR ATHLETE REPRESENTATION
For the past 14 years, 28 consecutive semesters, Scholar-Athlete representation (3.000 semester and cumulative grade point average or higher) was higher than 50% of the student-athlete population:
• 240 (59%) student-athletes maintain a 3.00 cumulative GPA or higher for the 2018-2019 academic year.

PERFECTION!
• 38 student-athletes posted a PERFECT 4.00 Fall 2018 Semester GPA.
• 36 student-athletes posted a PERFECT 4.00 Spring 2019 Semester GPA.

GRADUATION!
• 81% of the scholarship student-athlete population graduate from NMSU
• 86 student-athletes graduated during the 2018-2019 academic year.

CREDITS EARNED: FALL 2018 & SPRING 2019
Student-athletes earned 5,329 credits Fall 2018 for an average of 13.3 per student-athlete
Student-athletes earned 5,342 credits Spring 2019 for an average of 13 per student-athlete

116 - ACADEMIC ALL-WAC AWARDS
Academic All-WAC Conference awards are awarded to student-athletes who have been with the institution for one academic year; carry a cumulative grade point average of 3.2 or higher; and participated in at least 50% of the team’s contests.

13 - ACADEMIC ALL-WAC FRESHMAN/TRANSFER TEAM
The Academic All-WAC Freshman/Transfer Team consists of student-athletes who completed their first academic year at a WAC institution, have at least a 3.2 cumulative grade point average and participated in at least 50% of the team’s contests.

ACADEMIC 3.0 HONOR NIGHT
240 student-athletes earned a 3.000 GPA between Spring 2018 and Fall 2018 and were honored at halftime of a men’s basketball game.

COMMUNITY SERVICE
Student-athletes compiled over 6,423 community service hours during the 2018-2019 academic year!!!
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To support the vision of New Mexico State University by providing an athletic program of local and national acclaim in an equitable, diverse environment that supports student-athlete excellence in academics and athletics, and that engages the University community and stakeholders in achieving and celebrating Aggies’ success.

POLICIES ON CONDUCT

NMSU has established a tradition of ethical conduct at all levels of university life. Violations of NMSU policy regarding academics, residence life, and general conduct are handled in the same manner as for the general student body. However, the Athletic Department and respective Head Coaches may implement additional sanctions, if warranted. In accordance with this tradition, all student-athletes involved in the intercollegiate athletics program are expected to represent the university in a sportsmanlike manner at all times and in all places. This includes, but is not limited to Social Networking Sites, such as Twitter, Facebook, etc.

UNIVERSITY TICKETS, FINES AND FEES

You are responsible for paying all University fines assigned to you. This includes, but is not limited to, fines for dorm damages, overdue library books, telephone charges, and unpaid parking tickets. Failure to pay such fines could jeopardize your registration for classes. Student-athletes are responsible for all online course fees. Scholarship student-athletes who are on full athletic grant-in-aid may request to have this fee covered by his/her scholarship ONLY IF the class is in his/her major AND it is not offered on campus.

TEAM RULES

Each Head Coach has the option to prepare team rules that apply for each new season.

TEAM TRAVEL CONDUCT

Any student-athlete and/or student serving in an official capacity for the NMSU Athletics Department are representatives of New Mexico State University.

As a representative of the University such students traveling individually or as a team/group to an intercollegiate athletic contest shall agree to abide by the laws of the State of New Mexico, the local state government, University policies, Department of Intercollegiate Athletics policies, and team rules. Student-athletes and/or students serving in an official capacity for the Department of Intercollegiate Athletics shall be responsible for acting in accordance with such laws, policies, and rules during the entire period of travel and competition.

ETHICAL CONDUCT – SPORTS PARTICIPATION

• You must compete with honesty and sportsmanship at all times so that you represent the honor and dignity of fair play [NCAA Bylaw 10.01.1].
• You are not eligible to compete if you have shown dishonesty in evading or violating NCAA regulations [NCAA Bylaw 14.01.3].

SPORTSMANLIKE CONDUCT

All student-athletes are expected to conduct themselves both on and off the field in a manner that will bring respect to their teammates, coaches, and university. The New Mexico State University fully supports the principles of sportsmanship adopted by the National Collegiate Athletic Association and the Western Athletic Conference. It does so not only because it is a member of those organizations, but more importantly because the concept of sportsmanship embodies the principles on which this and other great universities have been established: the attainment and celebration of excellence, respect for and acceptance of those with whom we differ, and our commitment to the highest standards of integrity.
ATTAINING AND CELEBRATING EXCELLENCE

Whether it is grades, promotion and tenure, or graduation; New Mexico State University is committed to the principle that the rewards it bestows; should be granted on the basis of adherence to community standards. These celebrations are the time when the campus recognizes those who have excelled in meeting these standards and the campus’s ultimate goal – acquiring and advancing knowledge. In sponsoring intercollegiate athletics, the university provides opportunities for students not only to achieve excellence in sports, but also to attain the life skills associated with participation in sports that will benefit them personally and professionally. It is entirely appropriate that we, as a community, enthusiastically support their efforts. In doing so, we gain a source of campus unity and an appreciation of the commitment of student-athletes to achieving personal excellence. New Mexico State University sportsmanship implies and perhaps requires that we support our teams as they strive for excellence in their sport.

RESPECT

In an environment that celebrates diversity and freedom of expression, we must respect the opinions and rights of others. Our commitment to freedom of expression must not result in the denial of others’ rights and/or the creation of an environment that discourages an individual’s participation in campus life. Achieving the right balance amongst these, sometimes conflicting interests, is one of the most difficult challenges a civil society faces.

In intercollegiate athletics, this balance can be achieved only by maintaining respect for the game, our teams, the opponent, and our institution. We celebrate the contest and the spirit of competition, but must remember that the value of victory is measured by the esteem one holds for the opponent. Thus sportsmanship entails respecting our student-athletes and their opponents as well as the officials, coaches, and fans. It means celebrating performance – by either side. Our campus values require that respect – for the game and our campus – must be a fundamental component of our understanding of sportsmanship.

INTEGRITY

Acts that violate our integrity strike at the very heart of our campus. Whether it is plagiarism, cheating, or fraud, by students; faculty; or staff, lack of integrity cannot be tolerated. Increasingly the campus has focused attention on the integrity of the educational enterprise and research. No less important is an intercollegiate athletics program that meets the highest standards of integrity. For this reason the campus has positioned itself as a leader in the NCAA certification process. Winning within the rules must be one of the components of our understanding of sportsmanship and WAC rules governing sanctions and sportsmanship violations. New Mexico State sportsmanship means that administrators, coaches and participants must know the rules and be committed to following them.

DIVERSITY/PRAYER POLICY

Our student-athletes come from many diverse socio-economic backgrounds. In addition they represent many different ethnic and religious groups. For many, the college experience is extremely foreign to what they are used to. Critical to their success as both students and athletes is a need for them to feel comfortable in their surroundings. Coaches also play a role as teachers to these students as well as at many times surrogate parents. The hours that coaches spend with student-athletes will forever impact their development.

For these reasons, it is essential that all of us recognize them as individuals and appreciate their individuality. This also requires us to understand who they are and be sensitive to what their backgrounds have been.

One issue that is particularly sensitive to individuals is one’s religion. Unintended actions often times result in unintended reactions. This country was founded upon an essential belief in freedom of religion and religious expression.
ACADEMIC CONDUCT

All student-athletes must abide by the New Mexico State Student Handbook Academic Conduct Policy. Students at NMSU are expected to observe and maintain the highest academic, ethical, and professional standards of conduct. Any student found guilty of academic misconduct shall be subject to disciplinary action per the NMSU Student Handbook. Academic misconduct includes, but is not limited to, the following actions:

1) Cheating or knowingly assisting another student in committing an act of cheating or other forms of academic dishonesty;
2) Plagiarism, which includes, but is not necessarily limited to, submitting examinations, themes, reports, drawings, laboratory notes, undocumented quotations, computer-processed materials, or other material as one’s own work when such work has been prepared by another person or copied from another person;
3) Unauthorized possession of examinations, reserve library materials, or laboratory materials;
4) Unauthorized changing of grades on an examination, or on a grade report; or unauthorized access to academic computer records;
5) Nondisclosure or misrepresentation in filling out applications or other university records in, or for, academic departments or colleges.

ACADEMIC EXPECTATIONS

New Mexico State University and its Department of Athletics are committed to providing all student-athletes with the best possible opportunities to succeed academically. In accepting admission to the University, student-athletes agree to pledge themselves to pursuing and earning a degree as well as the responsibility of meeting their athletic obligations.

ALL STUDENT-ATHLETES EXPECTATIONS

1. Acknowledge that earning an undergraduate degree is the primary goal of being a collegiate athlete.
2. Attend all classes except when traveling to represent the University in intercollegiate competition.
3. Be prepared for class and participate in class discussions.
4. Complete all academic assignments on time and take all course examinations.
5. Meet with college academic advisors to seek approval for course registration and assistance with procedures related to course schedule adjustments and academic matriculation.
6. Attend all Academic Support Programs and Services Center (ASPSC) consultation, tutoring, study hall, review sessions as scheduled and declaration of degree.
7. Maintain the status of full-time enrollment.
8. Make satisfactory progress towards a degree as defined by your Academic College and the NCAA.
9. Maintain academic eligibility for practice and competition as defined by New Mexico State University and the NCAA.
10. Properly inform instructors, by the 10th day of fall and/or spring semester, of expected class absences due to travel to official intercollegiate competitions.
11. Abide by the New Mexico State University rules and regulations governing student conduct paying particular attention to and abiding by the code of academic integrity.
12. Be responsible, considerate and aware of rules and regulations in reference to plagiarism, Canvas environment, as well as online social networking sites.
New Mexico State University Academic Support Programs & Services Center is committed to providing quality educational services that achieve academic, personal and career success for all student-athletes. The ASPSC offers a full range of support and referral services to assist student-athletes in their holistic growth and development. The Associate Athletics Director provides the overall leadership to the unit as well as partnership to Student Affairs on campus. The Director of the ASPSC supervises the day to day operational aspects of the center with a highly qualified staff including: two full time Academic Coordinators, one Learning Specialist and Student Development Specialists who are all dedicated to helping student-athletes develop the skills necessary to become independent and successful learners.

The ASPSC Staff utilizes Canvas to provide up to date information on helpful resources; deadlines; and pertinent information and changes. Student-athletes are expected to “accept” the ASPSC class on their Canvas page and refer to it regularly.

We currently serve 400 student-athletes, with an average of 90 coming through our doors on a daily basis for a variety of reasons. Our academic center is open 67 hours a week for student-athletes to engage in their educational pursuit through the programs and services. With the appropriate internal and external personnel and resources working towards the common goal of graduation, every student-athlete will be assured to have the necessary tools to maintain and surpass steady progression toward their fulfillment of their degree requirements.

The ASPSC Staff understand that participating in NCAA Division I athletics presents additional challenges for student-athletes. The ASPSC provides student-athletes with an environment that promotes respect and integrity for academic honesty and success. We are devoted to coordinating and implementing a variety of support systems to encourage the academic success of our student-athletes as they pursue their college degrees and athletic goals.

The most comprehensive aspect of the programs and services we offer to student-athletes is our Early Warning Academic System which was designed and implemented to improve our student-athletes continued success by establishing communication with Professors to ensure strong academic progress throughout each semester. One branch of the system is the Professor E-mail Academic Requests that are sent out periodically during each semester which helps create a one-to-one intervention throughout the semester between the professor/instructor, student-athlete and academic office for student-athletes. As a partnership, this method provides an avenue for continued communication throughout the semester on concerns such as academic progress in the course and class attendance. This method has been shown statistically to connect the student-athlete’s class attendance and their correlation to academic success. Ultimately, the Early Warning Academic System provides a better connection for the student-athlete to utilize the various programs and services offered to them through ASPSC.
The Academic Support Programs and Services Center (ASPSC) is located in the Fulton Center and provides an environment conducive to study for all student-athletes. The ASPSC includes an Internet Lab, Writing Lab, learning lab rooms for individual or group study and tutor/mentor meetings as well as a classroom for team study and/or presentations. In most cases, student-athletes are required to complete eight (8) hours of study hall each week in the academic center. Study Hall hours are required for all incoming freshman, transfer students, and returning student-athletes with less than a 2.5 cumulative grade point average. It is the student-athlete’s responsibility to sign-in and sign-out when using the ASPSC. Student-athletes will be notified if they are required to complete study hours and they will be expected to do so until their academic status changes. All student-athletes must follow written policies when utilizing the ASPSC. A copy of these policies is available for review at the front desk of the ASPSC. Coaches are immediately notified when a student-athlete fails to follow the rules. Consequences for failure to follow the rules may result in the student-athlete’s suspension from the Center. Coaches in each sport receive a weekly study lab report.

The ASPSC offers several academic services to all student-athletes that include: expert tutoring, mentoring, and academic support are available for all levels of course work. All services through the ASPSC emphasize the importance of education and guide student-athletes to develop the skills necessary to become independent and successful learners.

**ACADEMIC SUPPORT SERVICES**

**TUTORS (available to all student-athletes)** – provide specialized assistance in specific subject areas. The intent of the tutoring program is to supplement and support sound education practices (class attendance, note-taking, reviewing and preparing properly for quizzes and exams, and staying current with all assignments) which are imperative for academic success for all students. The purpose of the tutoring program is enhance their understanding of the material, not to do student-athletes’ work for them. Tutoring is available for all student-athletes throughout the academic year. At the student-athlete’s request, he or she is assigned a tutor. The tutor and student-athlete work together to develop the independent thinking and learning skills necessary to achieve positive success in the classroom. All student-athletes are encouraged to actively participate in this program. The tutors hired by ASPSC are generally upperclassmen and graduate students who have outstanding academic backgrounds. These tutors are required to attend orientation sessions with ASPSC Staff, Athletic Compliance Office staff, and University Student Support Service Staff. These sessions provide training in the areas of responsibilities of the tutor including, but not limited to, study skills techniques, rapport building, interpersonal communication, and many other skill areas that will enable them to be effective in their positions. Student-athletes can request a tutor at the ASPSC. If they should encounter a problem with a tutor assignment, they need to speak with ASPSC Staff. When a student-athlete requests a tutor, he or she is expected to:

- Attend all scheduled appointments
- Be on time for all scheduled appointments
- Come to the appointments prepared

If a study-athlete is not able to attend a scheduled meeting, he or she must contact the tutor prior to the scheduled appointment.

**LEARNING SPECIALIST** – The Learning Specialist develops a unique, individualized plan with students to reach their academic goals. The Learning Specialist provides academic coaching and support for students who may not know where to start or how to reach their personal potential. The goal of the Learning Specialist is to help you achieve. The Learning specialist will:

- Discuss your learning strengths and weaknesses
- Establish learning goals with you
- Discover your best learning strategies
- Identify campus resources you should use
- Develop an individualized action plan for you to implement
MENTORS (available to all student-athletes; mandatory for 1st semester freshman, transfers, and certain other designated pre-selected student-athletes whose academic profile is marginal) – provide study skills assistance for those needing help in the areas of test preparation, time management, note-taking, and organizational skills. The primary focus will always be the academic performance of the student-athlete being mentored. Mentors will establish relationships that are especially nurturing to their student-athletes’ psychological and social well-being during their assigned student-athletes’ college career. These trained mentors will normally spend 1-2 hours per week with an assigned student-athlete working on academically related topics as well as assist with any concerns a student-athlete may have related to his or her academic progress.

PRE-ADVISING SERVICES – works in cooperation with advisors in the various academic colleges to ensure that factors such as degree progress, course selection, practice times, and travel schedules are addressed in the student-athlete’s schedule of classes. Pre-avisement is required for all freshman regardless of major, all 1st and 2nd semester transfer student-athletes, all those who have not declared a major or who are changing their major, and all student-athletes who have less than a 2.5 cumulative GPA.

PROGRESS MONITORING – At least once each semester, each student-athlete’s academic progress, attendance and participation is requested from their instructors. This information is then shared with the student-athlete, their coaches and is used to monitor how the student-athlete is performing in the classroom. Strategies may then be implemented to address any deficiencies on a case-by-case basis. If you wish to have a printout of your Academic Progress Report, you may request one in the ASPSC.

A+ AGGIE PROGRAM – focused on student-athletes who need additional support and programs for academic, personal and career development. While, all student-athletes have access to the A+ Aggie Program, our priority is given to those who have tested into developmental courses, has a documented learning disability or who have been identified as having a marginal academic profile based on their high school or NMSU academic portfolio. The mission is to teach and promote lifelong educational, personal and career skills for student-athletes. In addition, personalized attention is given to each student through a collaboration of individual and group services with program goals focusing on providing assistance, advice, teaching and encouragement in specific content and general study skill areas. Ultimately, the training mechanisms will enhance and develop thinking and homework skills for student athletes to progress and advance towards the supplement of tutoring and mentoring opposed to the need of the services.

STUDY LABS – Provide an environment conducive to study for all student-athletes. This includes an Internet lab, writing computer lab, and learning labs for study groups, tutor/mentor meetings, and individual study. Study hall hours are generally required for all incoming freshman and transfer student-athletes as well as returning student-athletes with less than a 2.5 GPA. In most cases, student-athletes must complete 8 hours per week in the ASPSC. Student-athletes will be notified by their coaching staff if they are required to attend study hall and will be expected to do so until their status changes. Study hall hours are reported to head coaches and academic liaisons every Monday or throughout the week when requested.

REGULAR CONFERENCES – Regular meetings are established with Head Coaches/Academic Liaisons in each sport and the Team’s Academic Coordinator to discuss academic areas of concern.

GUEST SPEAKER SERVICES – Each year the Athletic Department may sponsor occasional workshops and seminars on the most pressing issues as they relate to the lives of student-athletes. Our Continuing Educational Programming will focus on today’s enhancements, concerns, and topic of interest impacting the lives of student-athletes. Past seminar topics have included gambling and eating disorders.
ACADEMIC POLICIES AND PROCEDURES

AGGIE CLASSROOM &
ACADEMIC APPOINTMENT EXPECTATIONS

New Mexico State University Academic Support Programs and Services Center is committed to providing quality educational services that achieve academic, personal, and career success for all student-athletes. Our goal is to create an equitable, diverse environment that supports student-athletes’ excellence in academics and athletics that engages the university community and stakeholders in achieving and celebrating Aggies’ success.

In order to increase academic progress and productivity for our student-athletes organized practice activities; length of respective playing seasons; the number of regular-season contest/dates of competition; and participation in non-collegiate-sponsored athletics activities has been modified. No class time or scheduled academic appointments shall be missed for practice activities. Student-athletes are expected to attend every class meeting, complete all assignments and exhibit appropriate behavior in class. Student-athletes are required to be on time for every class and remain in class for the duration of the class period. If unforeseen circumstances cause a student-athlete to be late or miss class, he/she should meet with the professor/instructor after class or make an appointment during office hours to explain the circumstances.

Pre-selected student-athletes, due to their marginal academic profiles, are also required to attend all assigned academic appointments (study hall, mentoring, tutoring, Learning Specialist, major advisor and athletic advisor meetings) throughout the course of the semester.

Students will be excused from their classes when they are representing NMSU on a university sponsored event per University Attendance and Student Performance policy. If a student-athlete must miss class due to serious injury or serious illness, he/she must submit official medical documentation to the Academic Support Programs and Services Center and his/her respective professors/instructors within 24 hours of returning to class.

Student-athletes bear the responsibility of informing and making arrangements with their professors/instructors for completing all missed assignments due to absences for competition, serious illness or medical reasons.

Problems in completing missed assignments due to athletic competition, serious illness, or medical reasons are to be reported to the ASPSC immediately. Student-athletes are not permitted, under any circumstance, to miss class to attend practice.

AGGIE SUMMER SCHOOL & FIFTH-YEAR GRANT-IN-AID POLICY

The New Mexico State Athletics Department is committed to helping every student-athlete graduate in a timely manner. Because of a variety of circumstances, student-athletes sometimes require additional semesters and/or summer school to meet degree requirements.

In order to financially assist student-athletes with the completion of their degree or to ensure their eligibility for the next year, the Athletics Department has established a special fund to defray the costs. All fifth-year (granted only when athletic eligibility has been exhausted) and summer school awards are for the value of the student-athletes athletic scholarship the previous year.

ACADEMIC CRITERIA

Priority for summer school and fifth-year aid funding is given contingent upon availability of funds to:

1) Seniors who will be graduating Spring and need to complete a course(s) Summer to complete graduation requirements
2) Seniors who need to take a course(s) Summer to graduate at the conclusion of Fall semester
3) Student-athletes who need to take a prerequisite course(s) Summer in order to be able to take other required courses Fall semester
4) Student-athletes who need to meet NCAA eligibility requirements prior to Fall semester
ADDITIONAL CRITERIA

1. In all cases, only student-athletes who received an athletic scholarship at New Mexico State the previous year will be considered.

2. Only student-athletes who have exhausted athletic eligibility and not yet earned their Bachelor’s Degree may apply for fifth-year aid.

3. All applicants are encouraged to apply for University controlled financial aid through the Financial Aid Office. If the student-athlete qualifies for such aid, it will become part of his/her total grant-in-aid package.

APPLICATION

1. The student-athlete must submit the summer aid and fifth-year aid application form with a plan for degree completion to the Academic Support Programs & Services Center by the deadline determined each spring. Obtaining the required information on this form is the responsibility of the student-athlete.

2. Applications submitted after the stated deadline will only be approved on a case by case basis.

AWARDING OF GRANTS

1. Awards for all additional aid are contingent upon availability of funds.

2. Awards are contingent upon the student-athletes’ satisfactory progress toward degree and maintaining academic eligibility.

3. Award recipients are required to maintain full-time academic status and continue to meet NCAA progress regulations. Student-athletes in their last semester prior to graduating may request permission to take less than a full-time schedule from the Athletic Advisor and the Compliance Office.

4. All awards are granted upon the final approval of the Director of Athletics.

RENTAL BOOK SCHOLARSHIPS

Under NCAA Bylaw 15.2.3 (Books), New Mexico State University may provide a student-athlete financial aid that covers the actual cost of REQUIRED course-related books. Student-athletes receiving a book scholarship shall be notified by his/her respective coach that a book scholarship has been granted prior to the start of each academic year or for mid-year entrants, prior to the start of the semester of enrollment. Eligible participants are responsible for adhering to the procedures for receiving and returning the books that they are issued through the book scholarship program.

RECEIVING BOOKS

1. Book forms will be available in the Academic Support Programs and Services Center for the student-athlete at the start of each semester. Each book form must be signed by a member of the ASPSPC staff before taking it to the bookstore. Students will be expected to provide a copy of the course syllabus showing the required texts or a booklist from Barnes & Noble as well as a copy of his/her class schedule.

2. If a student-athlete drops a course and adds another after picking up his/her original book form, he/she must return the unused books to the ASPSPC before another book form will be given.

3. All books and/or course packets not available through the University bookstore must be first purchased by the student-athlete. The student-athlete should then bring the original receipt, a copy of his/her syllabus, and a copy of his/her class schedule to the ASPSPC for reimbursement.

RETURNING BOOKS

Students must return all aided books no later than the end of final exam week (Fall 2019 – Saturday, December 14th and Spring 2020 – Saturday, May 16th).

Requirements for returning books are mandatory. Aided students must return all returnable books prior to the end of exam week.
GENERAL INFORMATION
All students who live in on-campus housing are responsible for any charges related to the condition of their room at check-out. Students will be required to pay a $200 deposit at the beginning of the academic year. Assuming the room is kept according to policy and procedure, students should receive their deposit upon the end of the academic year. Students are expected to leave their room/apartment “broom clean” at the time of check-out and free of possessions, trash, debris, etc. All rooms/apartments are inspected prior to occupancy and residents are provided a copy of their Room Condition Report (RCR) documenting move-in condition. Residents are advised to review their RCR to ensure they agree with the assessment of their room/apartment. Any areas of disagreement should be brought to the attention of Housing staff immediately so the RCR can be updated.

At the time of check-out, it is recommended that residents do a walk-through of their room/apartment with a Housing staff member to assess the closing condition. All damages that were not noted on the move-in RCR become the responsibility of the resident along with any charges for trash or debris removal. These charges are posted to the students’ accounts; athletic scholarship funds may not be used to pay these charges. Lack of payment can result in blocks which can prevent registration and the issuing of diploma, and transcripts.

PRE-SEASON/POST-SEASON HOUSING
Coaches will make arrangements for preseason/postseason housing and meals when student-athletes are required to participate in preseason practice or postseason competition.

CAMPUS BREAK HOUSING
For student-athletes who are required to stay on campus during a break period for practice and/or competition, housing arrangements will be made by the coach, with the assistance of the Associate AD/Student Development. Other student-athletes who elect to stay on campus during a break must make arrangements through the Housing Office (student pays own fees).

TEAM TRAVEL POLICY
In order to minimize interference with student-athletes’ academic programs, coaches will limit organized practice activities, the length of their playing seasons, the number of regular-season contest/dates of competition, and participation in non-collegiate-sponsored athletics activities. No class time shall be missed for practice activities except when a team is traveling to an away contest and the practice is in conjunction with the contest.

Student-athletes are expected to attend every class meeting unless competition, serious injury, or serious illness prevents such attendance. Students who must miss class to represent the University or to participate in a University-sponsored activity will be excused per University policy. “Students making satisfactory progress in their classes will be excused from classes when they are representing NMSU on a university sponsored event. Authorized absences do not relieve the student of their class responsibilities. Prior written notice of the authorized absence will be provided to the instructor by the sponsoring department.”

The Academic Support Programs & Services Center generates a “Travel Excuse Letter” which notifies each respective professor/instructor of a student-athlete's competition and or travel dates. The “Travel Excuse Letter” will be emailed to professors by the ASPSC staff at the beginning of each semester. The letter includes the student-athlete’s name, sport, identification number, sport schedule and dates of classes the student-athlete will be missing for away-travel and pre-game home competition when applicable. If there are potential problems or concerns based on the professor/instructor class syllabus (i.e. too many class days missed or absent on testing dates) it is advised that the student-athlete speak with their Athletic Academic Coordinator.

Changes to class schedules are not permitted after the second week of class without departmental signatures so it is imperative that class alternatives be handled within the first week of classes. Student-athletes are expected to be on time for every class and remain in class for the duration of the class period. If unforeseen circumstances cause a student-athlete to be late or miss the class, he/she should meet the professor/instructor after class or make an appointment to apologize and explain the circumstances.
NCAA INITIATIVE: STUDENT-ATHLETE AFFAIRS PROGRAM

The NCAA Student-Athlete Affairs unit provides life skills support in the areas of academics, athletics, personal development, career development and service through the distribution of accessible resources, strategic partnerships and customized programming at little or no expense to member institutions. Student-Athlete Affairs programs, resources and events are designed to promote the well-being and development of student-athletes and to provide on-going education and training to athletics professionals who identify and serve student-athlete needs.

The mission of the NCAA is to maintain intercollegiate athletics as an integral part of the campus education program and the student-athlete as an integral part of the student body. With this in mind, Student-Athlete Affairs was created to support the student-athlete initiatives of NCAA member institutions and to enhance the quality of the student-athlete experience within the context of higher education.

In the process of achieving this mission, the Student-Athlete Affairs will:

• Promote student-athletes’ ownership of their academic, athletic, career, personal and community responsibilities.
• Meet the changing needs of student-athletes.
• Promote respect for diversity and inclusion among student-athletes.
• Assist student-athletes in identifying and applying transferable skills.
• Enhance partnerships between the NCAA, member institutions and their communities for the purpose of education.
• Foster an environment that encourages student-athletes to effectively access campus resources.
• Encourage the development of character, integrity and leadership skills.

STUDENT-ATHLETE ADVISORY COMMITTEE (SAAC)

MISSION

The mission of the New Mexico State Student-Athlete Advisory Committee is to enhance the total student-athlete experience by promoting opportunity, protecting student-athlete welfare, and fostering a positive student-athlete image.

PURPOSE

1. To generate a student-athlete voice within the university structure by supplying a vehicle of communication between the athletic administration and student-athletes.
2. To provide equal and representative input of NMSU student-athletes.
3. To solicit student-athlete responses to proposed conference and NCAA legislation.
4. To build a sense of community within the athletic program involving all athletics teams.
5. To organize community service efforts.
6. To promote a positive student-athlete image on campus.

COMPOSITION

The Aggie SAAC is composed of one or two student-athletes from each team who compete in their respective varsity sport at NMSU. Ex-officio members include the Athletics Director, the Associate Athletics’ Director for Student Development, the NCAA Faculty Representative, the Director for Compliance and Eligibility, the Senior Women’s Administrator and the Staff Advisor.
OFFICERS (THE OFFICERS MAKE UP THE COMPOSITION OF THE EXECUTIVE COMMITTEE)

1. Executive Leadership – preferably from different teams
   a. Preside over meetings.
   b. Serve as liaison to the Athletics Department.
   c. Function as spokespersons from NMSU to the community.
   d. May represent NMSU at Conference SAAC meetings.
   e. Meets regularly with SAAC Advisor
2. Committee Chairs
   a. Presides over his/her assigned committee
   b. Meets regularly with the SAAC Executive Leadership to go over committee work

REPRESENTATIVES

Terms for the student-athletes are parallel to his/her eligibility; as long as a student-athlete is eligible to compete in his/her sport, he/she may remain on the SAAC.

When a member completes his/her eligibility, it is his/her duty to select and mentor the next student-athlete to represent his/her team. This selection process will promote a sense of personal responsibility to the success of the NMSU SAAC.

RESPONSIBILITIES OF REPRESENTATIVES

1. Attend monthly meetings.
2. Communicate to their team and administration.
3. Serve on subcommittees as they are incidental to the SAAC.
4. Commit to SAAC projects.

MEETINGS

The committee meets in person twice monthly, unless otherwise indicated by schedule. The committee may also meet and communicate via email and phone if necessary between meetings.

COMMUNITY SERVICE

New Mexico State University’s Athletic Department, along with Mr. Mario Moccia, has established a plan in which all student-athletes are expected to complete a 15 hour requirement of Community Service per year. With this requirement in effect, Aggie student-athletes have been increasingly involved in the community. Our objectives remain to build loyal and active supporters and to maximize opportunities to partner with the individuals around us. As a way of giving back to the Las Cruces community, Aggie student-athletes have visited local schools to speak to the children about making good choices, getting good grades and striving to be the best they can be. They have worked with Big Brothers Big Sisters, the Salvation Army, and the Lions Club. Our athletes have helped with Special Olympics, soup kitchens, triathlons, and Relay for Life. We are constantly seeking new opportunities and look forward to furthering our bond with the many supporters of all our NMSU student-athletes.

How do student-athletes get informed so they can sign up to participate in community service activities?

• Emails will be sent out to Coaches, SAAC & Student-Athletes for any community service events that need volunteers
• SAAC representatives will notify their teams of any upcoming events.

Once a community service project has been established, how do student-athletes sign up?

• Please inform your coach of your interest in participating in the community service project and they will let the Marketing office know you will be available to participate in the event.
How will a student-athlete’s participation in these programs be recorded in order to receive community services points?

- At each event, there needs to be a sign-up sheet, either provided by the coordinator of that event, Coach, a SAAC rep, or designated student-athlete. In order to receive Community Service credits, you must sign to verify your attendance.
- Your Coach will either email the list of those individuals in attendance to the Community Service Coordinator, or a representative from the team can turn in the sign-in sheet to their team Academic Coordinator in the Fulton Academic Center.
- If a student-athlete performs community service in the Las Cruces community, outside of team organized functions, he/she must receive a signature from the coordinator/person in charge of the event to verify his/her participation. That form must be turned in to their team Academic Coordinator.

Are there any rules or regulations that need to be abided by?

- The community service event must benefit the Las Cruces community. Community Service done out of the Las Cruces community will not be counted toward your 15 hour requirement without prior approval.
- All promotional activities must abide by the NMSU Athletics Compliance and Eligibility release form which outlines NCAA bylaws.

Can student-athletes do community service on their own?

- Yes. It still must be approved before you go participate in the community service project. The organizer of the event can fill out our online Community Service Request Form by going to our website at www.nmstatesports.com and going under the heading Academics and the subheading Community Events. The student-athlete must receive a signature from the coordinator/person in charge of the event to verify his/her participation. That form must be turned in to their team Academic Coordinator.
- Your team Academic Coordinator has a list of commonly approved community service options in the Las Cruces community.

Can I use community service I do for a class, or for camps for my sport toward my 15 hours?

- Yes, but only for a total of 5 hours combined.

VARSITY LETTER AWARDS

All student-athletes at New Mexico State University who participate in an intercollegiate athletics program are eligible to earn a varsity letter. Upon earning an initial varsity letter, student-athletes will be awarded a varsity letter jacket. In order to letter, student-athletes must meet the specific sport’s requirements.

SCHOLAR ATHLETE HONOR ROLL

Student-athletes who earn a semester GPA of 3.000 or greater are honored each semester by placement on the Scholar Athlete Honor Roll. In the spring semester, student-athletes who earned 3.000 or higher from the previous spring and fall semesters are honored at a special halftime presentation at a home basketball game.

MEDIA RELATIONS

Athletic Media Relations is a service organization established as the contact between coaches/athletes and the media, both print and electronic. The Sports Information Office prepares news releases, hometown releases (as appropriate), programs and team/individual statistics. Information is available through traditional means such as athletic media guides, but also through the Aggie athletic website at www.nmstatesports.com. Athletic Media Relations also provides information to service bureaus for sports, photography, extensive permanent/historical records, and maintains athlete files, both undergraduate and alumni.
PRINT
With the immediacy of radio and television, print reports must dig deeper to keep their readers interested. Be prepared to spend more time on your answers. Try to give them the most in-depth view of your competition by using anecdotes, more detailed accounts of your event and more descriptive language. Every athlete has a fascinating story outside the competition arena – tell them your hobbies, interests and activities.

The print interview presents the greatest challenge because your spoken word is translated. You can finish up an interview with, “Are there any questions I can clear up?” It’s a good way to finish on the right note and clear up any misunderstandings.

TELEVISION
Television is looking for short, concise answers in the 10-20 second range. Your first impression is critical. A friendly smile and a “thank you” are good gestures. Speak up clearly and distinctly when on camera. Get directly to your key points. Maintain an even pace in your delivery. Use slight pauses to reinforce important statements. Look attentive and eager to talk. Body language is as important as what you say. Maintain eye contact with the person asking the questions instead of looking at the monitor. Keep body movement to a minimum. Be patient through technical difficulties with microphones or lighting. The image you present will remain on film for your lifetime, to be seen again and again.

RADIO
Radio is a very relaxed medium because it’s usually in a non-formal setting and the possibility of being misquoted is virtually zero. The interview is more like a conversation, and answers can range from 30-second sound bites to hours of live on-air dialogue.

Answers don’t have to be as short as those for television, and you will not need to pause as in newspaper interviews. Give good solid answers and don’t ramble. If the interview is taped for later play, try to keep your answers within 10-20 seconds. Beware of long audible pauses – “uhs” that creep into speech because they are accentuated on radio.

THE FACULTY ATHLETICS REPRESENTATIVE
The Faculty Athletic Representative (FAR) is appointed from the faculty by the President of the university. The FAR chairs the Athletic Council and with the assistance of the Council, advises the President on many aspects of intercollegiate athletics. The FAR is also the voting representative of the campus to the Western Athletic Conference and the NCAA.

You can contact the FAR to discuss any aspect of your experience as a student-athlete. If you wish to recommend policies that you think the Athletic Council should consider, start by asking the Student Athletic Advisory Council to support those changes, after having visited with your sport supervisor. The current FAR is Dr. Kevin Melendrez and he can be reached by email at kdm@nmsu.edu or by phone 575-646-7199

SPORT ADMINISTRATORS
There are a number of athletic department sport administrators who work closely with the head coaches. These individuals are available to you to discuss any concerns or problems that you cannot manage successfully. They will advise you regarding your situation. It is imperative that you speak directly to your coach regarding issues or concerns prior to making an appointment with the respective sport administrator.
UNIVERSITY SERVICES

Tutoring, mentoring, and academic support programs encourage all student-athletes to take advantage of the services offered by the University. NMSU has a variety of excellent services available to its students. The University provides academic, career, and personal advising and counseling, as well as academic skills improvement and outreach programs. NMSU support programs available are listed below:

**American Indian Programs** – Services include personal and academic counseling, tutoring, book loans, fax service, and student organization(s). Student must be of American Indian descent.

**Black Studies Programs** – Services include student organizations, tutoring, personal and Academic counseling, workshops, computer lab, book scholarships, fax service, and assistance in obtaining work. Student must be of African American descent.

**Career Center** – Services include academic and professional counseling on careers, majors, and information on other universities and colleges.***Each student-athlete will be scheduled to attend an orientation with the Career Center to start building their resume.***

**Center for International Programs** – This program provides high quality programs and services for international students and scholars.

**Student Success Center** – Services for students to achieve academic success include drop-in service, credit courses, computer workshops, learning and study skills inventories, in-class presentations, and professional and graduate testing preparation, study skills courses, and focus groups.

**Chicano Programs** – Services include counseling, typing services, and student organization(s). Student must be of Hispanic/Chicano descent.

**College Advising Centers** – Your college advisor will help you choose a major, learn about degree requirements in a major, understand NMSU policies, procedures, and deadlines, etc.

**Counseling & Student Development Center** – Free counseling services with strict confidentiality. Both male and female counselors are available (as well as bilingual). Students may receive individual and group counseling in areas such as relationship building, stress management, eating disorders, incest survivors, gender, and family issues.

**Math Success Center** – Students enrolled in MATH 115, 180, or 185 may receive assistance with tutoring, testing, and reviewing for exams.

**Career Services** – Services revolve around offering help as you prepare for and conduct a professional job search.

**Student Accessibility Services** – Offers a variety of services regarding classroom accommodations such as books on tape, Braille services, sign language interpreters, note-taking, and more.

**Student Support Services** – Services are provided to help students to stay in college until they earn a baccalaureate degree through specific services such as mentoring, tutoring, cultural activities, computer and book loans, and study skills workshops.

**English/Writing Center** – Any student can receive assistance for any writing assignment, such as an ENGL 111 essay or a written resume. Tutoring, guidance, and support are also provided.

**UNIVERSITY COMPUTER AND STUDY LABS**

Breland Lobby

Computer Center – ICT, room 141
Conroy – Corbett Center, room 205
Corbett Center Lobby

English – English Building, room 121
GAS Lab – Breland Hall, room 175
Gerald Thomas Hall Lab – Aggie Snack Bar and room 338
Frenger Food Court

Hardman Hall – room 210
NMSU STANDARDS FOR ELIGIBILITY

Each student-athlete is ultimately responsible for keeping track of his/her eligibility status, with the support of his/her College Advisor, ASPSC Academic Coordinator, Compliance office, and coaching staff. You should meet regularly with your College Advisor, ASPSC and Compliance staff, to ensure your understanding of all academic rules and regulations that relate to your athletic eligibility. Please use the preceding information as a reference guide. Any specific questions you have should be discussed with the appropriate ASPSC and Compliance staff member and your college advisor.

NCAA POLICY: MAINTAINING YOUR ACADEMIC ELIGIBILITY

As a NMSU student-athlete, you are required to abide by a number of standards set by the NCAA, WAC, and NMSU. The student-athlete Handbook highlights some of these guidelines. However, it is the responsibility of the student-athlete to become familiar with all applicable guidelines.

1. Student-athletes are allowed four years of eligibility within five calendar years from the time they first enroll full-time in a collegiate institution. When they participate in any competition in their sport (including a scrimmage with outside competition), whether it is for one minute or an entire contest, they have used a season of competition and one of their four years of eligibility.

2. Student-athletes must be enrolled fulltime, that is, carry a minimum of 12 credit hours each semester to be eligible to practice or compete with their team. If a student-athlete drops below 12 hours he/she will immediately be ineligible to practice or compete, and his/her athletics grant-in-aid will be revoked unless otherwise approved by the Department of Athletics. Graduating seniors who need less than 12 credit hours to complete degree requirements may receive an exception to enroll in less than 12 credit hours.

FULL TIME ENROLLMENT

All attempts are calculated in the cumulative GPA with the following exceptions:

For students admitted as transfer students: when the repeated course was taken within the student’s first semester at NMSU or for students admitted as freshmen: when the repeated course was taken within the student’s first 24 credit hours attempted (including transfer credits) or within the semester during which the student exceeded the 24th credit hour attempted. You are permitted to repeat courses according to NMSU guidelines; however, once a course is used for satisfactory progress, it may not be used for that purpose again

[DROPPING BELOW FULL-TIME STATUS OR WITHDRAWING FROM SCHOOL]

If, for any reason, you drop below 12 credit hours or withdraw from the university during any semester of enrollment your financial aid may be canceled. In addition, you will immediately forfeit your athletic eligibility for that semester and potentially jeopardize your future eligibility status. Prior to withdrawing from the institution or dropping below full-time status; you should:

1. Schedule an appointment with the Associate Athletics Director/Sports Administration & Academic Services and/or Director of Academic Services to discuss your reason for dropping below 12 credit hours or withdrawal from the university.
2. YOU must contact residence life and dining services offices directly. The Athletic department is not permitted to process your cancellations for housing, registration, room, board, or any other service. In addition to cancellation of all agreements, you must immediately return your textbooks to the Bookstore. You are responsible for any fees incurred due to incomplete withdrawal procedures.

3. Should you wish to transfer from NMSU you must follow all guidelines above and request a written release from the athletic department. If the release is denied, you are eligible for an appeal. Questions about releases and/or appeals should be directed to the Department of Athletic Compliance and Eligibility.

**NCAA ACADEMIC STANDARDS FOR ELIGIBILITY & SATISFACTORY PROGRESS REQUIREMENTS**

**ELIGIBILITY FOR COMPETITION – ALL SPORTS**

To be eligible to compete, you must:

- Have been admitted as a regularly enrolled, degree seeking student according to the published entrance requirements of your institution.
- Be in good academic standing according to the standards of your institution.
- Be enrolled in at least a minimum full-time baccalaureate degree program (not less than 12 semester or quarter hours) and maintain satisfactory progress toward that degree, be enrolled in a full-time graduate or professional degree program (not less than nine semester or quarter hours) or be enrolled and seeking a second baccalaureate degree at your institution. [Bylaws 14.01.2, 14.2.2 and 14.2.2.1.4]
- If you are enrolled in less than a full-time program, you are eligible to compete only if you are enrolled in the last term of your degree program and are carrying credits necessary to finish your degree. [Bylaw 14.2.2.1.3]
- You are eligible to compete during the official vacation period immediately preceding initial enrollment, provided you have been accepted by your institution for enrollment in a regular, full-time program of studies at the time of your initial participation, you are no longer enrolled in your previous educational institution and you are eligible under all institutional and NCAA requirements. [Bylaw 14.2.2.1.1]
- You are eligible to compete between terms if you are continuing enrollment, provided you have been registered for the required minimum full-time load at the conclusion of the term immediately preceding the date of competition, or if you are either continuing enrollment or beginning enrollment, provided you have been accepted for enrollment as a regular full-time student for the regular term immediately following the date of competition. [Bylaw 14.2.2.1.2]

**ELIGIBILITY FOR PRACTICE – ALL SPORTS**

- You are eligible to practice if you are enrolled in a minimum full-time program of studies leading to a baccalaureate or equivalent degree as defined by the regulations of the certifying institution. [Bylaw 14.2.1]
- You are eligible to practice during the official vacation period immediately preceding initial enrollment, provided you have been accepted by your institution for enrollment in a regular, full-time program of studies at the time of your initial participation, you no longer are enrolled in your previous educational institution and you are eligible under all institutional and NCAA requirements. [Bylaw 14.2.1.1]
- You are eligible to practice if you are enrolled in the final semester of a baccalaureate program while enrolled in less than a minimum full-time program of studies and your institution certifies that you are carrying (for credit) the courses necessary to complete the degree requirements. [Bylaw 14.2.1.3]
ELIGIBILITY FOR SUMMER PRACTICE – Men’s Basketball, Women’s Basketball, Football

• In Men’s Basketball, Women’s Basketball, and Football, if you are enrolled in summer school you may engage in required weight-training, conditioning for up to eight weeks (not required to be consecutive weeks). During this time you may also engage in skill-related instruction (Men’s Basketball and Women’s Basketball only) or film review (Football only). Participation in such activities shall be limited to a maximum of eight hours per week with not more than two hours per week spent on film review (Football only) or four hours skill-related instruction (Men’s Basketball and Women’s Basketball only). If you are not eligible to use the exception to summer school enrollment (listed below) you may participate only during the period of the summer term or terms (opening day of classes through last day of final exams) in which you are enrolled.

• You may participate in required summer athletic activities for up to eight weeks without being enrolled in summer school, provided you have achieved a cumulative minimum grade-point average of 2.200 and have successfully completed the following academic requirements based on the applicable number of full-time terms of enrollment:
  After two semesters: 30 semester hours
  After three semesters: 45 semester hours
  After four semesters: 50% of the course requirements in your specific degree program
  After five semesters: 62.5% of the course requirements in your specific degree program
  After six semesters: 75% of the course requirements in your specific degree program
  After seven semesters: 87.5% of the course requirements in your specific degree program
  After eight semesters: completion of your baccalaureate degree requirements

CONTINUING ELIGIBILITY – ALL SPORTS

• Having successfully completed 24-semester hours of academic credit prior to the start of the institution’s third semester following the student-athlete’s initial full-time enrollment.

• Having successfully completed 18-semester hours of academic credit since the beginning of the previous fall term or since the beginning of the certifying institution’s preceding regular two semesters (hours earned during the summer may not be used to fulfill this requirement)

• Six-semester hours of academic credit the preceding regular academic term (e.g., fall semester) in which the student-athlete has been enrolled at any collegiate institution

• You must choose a major that leads to a specific baccalaureate degree by the beginning of your third year of enrollment. (This includes transfer students who have not yet completed an academic year in residence or used one season of eligibility in a sport at their current institution.) [Bylaw 14.4.3.1.7]

If you are entering your second year of collegiate enrollment, you must present a cumulative grade-point average that equals at least 90 percent (1.800 CGPA) of the institution’s overall cumulative grade-point average required for graduation (based on a 4.000 scale). [Bylaw 14.4.3.3]

If you are entering your third year of collegiate enrollment, you must have completed successfully at least 40 percent of the course requirements in your specific degree program and you must present a cumulative minimum grade-point average that equals at least 95 percent (1.900 CGPA) of the institution’s overall cumulative grade point average required for graduation (based on a 4.000 scale).

If you are entering your fourth year of collegiate enrollment, you must have completed successfully at least 60 percent of the course requirements in your specific degree program and you must present a cumulative grade-point average of at least 2.000 (based on a 4.000 scale).

If you are entering your fifth year of collegiate enrollment, you must have completed successfully at least 80 percent of the course requirements in your specific degree program and you must present a cumulative grade-point average of at least 2.000 (based on a 4.000 scale).
ADDITIONAL CONTINUING ELIGIBILITY CRITERIA - FOOTBALL

- If you do not successfully complete at least nine (9) semester hours of academic credit during the fall term and earn the Academic Progress Rate eligibility point for the fall term you shall not be eligible to compete in the first four (4) contests the following season.

- One time during your five-year period of eligibility you may regain eligibility to compete in the first four (4) contests in the following season, provided you successfully at least 27-semester hours of academic credit before the beginning of the next fall term. During your initial year of full-time collegiate enrollment you may use credit hours earned at NMSU during the summer prior to initial full-time enrollment and credit hours earned during the summer following the regular academic year satisfy the 27-semester credit-hour requirement.

- After your one-time exception you may regain eligibility to compete in the third and fourth contests of that season, provided you successfully complete at least 27-semester hours of academic credit before the beginning of the next fall term. During your initial year of full-time collegiate enrollment you may use credit hours earned at NMSU during the summer prior to initial full-time enrollment and credit hours earned during the summer following the regular academic year to satisfy the 27-semester credit-hour requirement.

INITIAL ELIGIBILITY – ALL SPORTS

Freshmen:
You are referred to as a qualifier and are eligible to practice and compete in your sport and to receive financial aid (institutional and athletically related) during your first academic year under Bylaw 14.02.10.1 if you:

- Graduate from high school:
  - Attain a minimum high-school grade-point average of 2.300 in 16 core-curriculum courses as specified in Bylaw 14.3.1.1.2
  - Achieve a corresponding sum ACT or SAT score as specified in Bylaw 14.3.1.1.2.

Academic Redshirt:
You may be eligible for practice and athletic aid, but not competition if you meet NCAA initial eligibility standards in Bylaw 14.3.1.2 and 14.3.1.2.1

Non-qualifier:
You are eligible to receive non-athletics institutional financial aid based on need only, consistent with institutional and conference regulations.

You will have three seasons of eligibility after your first academic year in residence. You may earn a fourth season of competition provided you complete 80% of your degree before beginning your fifth academic year of enrollment and you are within five years of your initial, full-time collegiate enrollment. [Bylaw 14.3.3]

Transfer students only

You are a transfer student if:
The registrar or admissions officer from your former institution certified that you officially were registered and enrolled at that institution in any term in a minimum full-time program of studies and you were present on the opening day of classes; or
The Director of Athletics from your former institution certified that you reported for the regular squad practice that any staff member of the athletics department of your former institution announced before the beginning of any term. [Bylaw 14.5.2]

If you are a transfer student from a four-year institution, you are not eligible during your first academic year in residence unless you meet the provisions of one of the exceptions specified in Bylaw 14.5.5.2 or one of the waivers specified in Bylaw 14.7.

If you are a transfer student from a two-year institution, you are not eligible during your first academic year in residence at your new institution unless you meet the academic and residence requirements specified in Bylaw 14.5.4 or the exceptions specified in Bylaw 14.5.4.6.

If you transferred from a four-year college to a two-year college and then to your new institution, you are not eligible during your first academic year in residence at your new institution unless you meet the requirements specified in Bylaw 14.5.6.
OTHER REGULATIONS CONCERNING ELIGIBILITY – ALL SPORTS

You are not eligible to participate in more than four seasons of intercollegiate competition.

[Bylaw 12.8]

You are not eligible if five calendar years have passed from the date you first registered as a full-time student at a collegiate institution and attended your first day of classes for that term, except for time spent in the armed services, on official church missions or with recognized foreign aid services of the U.S. government and extensions that have been approved in accordance with NCAA legislation. [Bylaw 12.8.1]

You are eligible at an institution other than the institution from which you have received or satisfied the requirements for a baccalaureate degree or an equivalent degree, if you meet the conditions of the one-time transfer exception [Bylaw 14.5.5.2.10 or Bylaw 14.6.1] and you have eligibility remaining as set forth in Bylaw 12.8.1.

You are eligible for championships, certified bowl games or the National Invitation Tournament that occur within 60 days of the date you complete the requirements for your degree. [Bylaw 14.6.3]

ALL SPORTS OTHER THAN BASKETBALL

You are not eligible in your sport for the remainder of the year and the next academic year if, during the academic year, you competed as a member of any outside team in any non-collegiate, amateur competition. You may compete outside of your declared playing and practice season as a member of an outside team in any non-collegiate, amateur competition during any official vacation period published in your institution’s catalog. Competing in the Olympic Games tryouts and competition and other specified national and international competition is permitted. [Bylaws 17.31.1.1, 17.31.1.1 and 17.31.3]

Exception: In women’s volleyball and soccer you may compete on outside amateur teams during the spring outside of the institution’s playing and practice seasons, provided such participation occurs no earlier than May 1, and the remaining provisions of Bylaw 17.31.1.3 are met.

BASKETBALL ONLY

You are not eligible if, after you become a student-athlete, you participate in any organized basketball competition except while representing the institution in intercollegiate competition. Competing in the Olympic Games tryouts and competition and other specified national and international competition is permitted. [Bylaws 17.31.2 and 17.31.3]

It is permissible to participate as a member of a basketball team in an NCAA-sanctioned summer basketball league or event. [Bylaw 17.31.4(a)]

NCAA POLICY: MAINTAINING YOUR ATHLETIC COMPLIANCE

GENERAL INFORMATION

At the initial team meeting prior to each season of competition, the Office of Compliance presents general departmental policies, NCAA athletic eligibility standards and requires appropriate personal information from each student-athlete. The Sports Medicine Staff presents information relevant to training room operation, medical details, physical examinations, and rehabilitation procedures.

EXTRA BENEFITS

An extra benefit is any special arrangement by a University employee or a representative of the University’s athletics interests to provide student-athletes, their relatives, or friends a benefit not expressly authorized by NCAA legislation. Receipt or acceptance of such a benefit by a student-athlete, their relatives, or friends is not a violation of NCAA legislation if it is demonstrated that the same benefit is generally available to the University’s students or their relatives or friends or to a particular segment of the student body (e.g., foreign students, minority students) determined on a basis unrelated to athletic ability [NCAA Bylaw 16.02.3].

Friendships or acquaintances with individuals established in the recruitment process or after arrival on campus in most instances are a result of being a student-athlete, and thus, receipt of benefits from these individuals by a student-athlete, their relatives or friends is prohibited by NCAA regulations.
During your enrollment at New Mexico State University you may befriend individuals or families in the community who might wish to provide you with a more “home-like” atmosphere. Please be aware that you are becoming “friends” with a representative (“athletics booster”) and/or employee of the University does not change their status as far as NCAA rules are concerned. For example, the provision of any type of material item (i.e., birthday gift, use of car, meals, lodging, loan of money, Christmas gift, etc.) by such an individual or family to you, your relatives, or friends could result in a NCAA rules violation and jeopardize your eligibility.

EXAMPLES OF NON-PERMISSIBLE EXTRA BENEFITS INCLUDE, BUT ARE NOT LIMITED TO:

FRIENDS OR RELATIVES
• May not receive expenses for visiting the student-athlete at any site

BENEFITS, GIFTS AND SERVICES FROM THE PUBLIC
• Free or reduced-cost services for you or your friends or family
• Use of telephone or credit card without charge
• Use of tickets to any event, dinner, use of a car, etc. from commercial establishment without charge or at a discounted rate
• Receipt of loan
• Use of an automobile
• Free or reduced-cost lodging
• Free or reduced-cost meals
• Free or reduced-cost transportation
• Receipt of gifts or merchandise

Receipt of extra benefits will render you ineligible. Student-Athletes seeking assistance or clarification regarding the NCAA's extra benefit rules should contact the Compliance Office at (575) 646-1028.

**ASK AGGIE COMPLIANCE BEFORE YOU ACT!**

AMATEURISM
You are not eligible for participation in a sport if you have ever:
• Taken pay, or the promise of pay, for competing in that sport
• Agreed (orally or in writing) to compete in professional athletics in that sport
• Competed on any professional athletics team except as permitted in Bylaw 12.2.3.2.1. A professional team is defined as an organized team that provides any of its players more than actual and necessary expenses or declares itself as a professional team
• Used your athletics skill for pay in any form in that sport. You are not eligible in a sport if you have ever accepted money, transportation, or other benefits from an agent or agreed to have an agent market your athletics ability or reputation in that sport [NCAA Bylaw 12.3]
• You are not eligible in any sport if, after you become a student-athlete, you accept any pay for promoting a commercial product or service, or allow your name or picture to be used for promoting a commercial product or service [NCAA Bylaw 12.5.2.1 and 12.5.2.2]
• You are not eligible in any sport if, because of your athletics ability, you were paid for work you did not perform, paid at a rate higher than the going rate or were paid for the value an employer placed on your reputation, fame, or personal following [NCAA Bylaw 12.4]
OUTSIDE COMPETITION IS NOT PERMITTED

• You may not participate in outside competition during the academic year if you haven’t exhausted your eligibility. However, in some cases you may participate in outside competition during the summer with the approval from the Office of Athletic Compliance.

• You may not try out with a professional athletics team in a sport or permit a professional athletics team to conduct medical examinations during any part of the academic year while in enrolled in NMSU, unless you’ve exhausted eligibility.

AWARDS

Any awards received by a student-athlete participating in an event during the summer while not representing his or her institution, shall conform to the regulations recognized by the amateur association associated with the event. At no time shall the student-athlete be permitted to receive cash for this type of participation.

AGENTS

The NCAA prohibits any oral or written agreement between a student-athlete and a professional team or agent before the student-athlete’s eligibility expires. You are also prohibited from accepting anything from an agent or representative (including, but not limited to, money, goods, and services). The NCAA forbids a coach or staff member from representing and/or promoting an athlete, professional team, sports agent, or any other third party.

NCAA Bylaw 10.1 concerning unethical conduct stipulates that institutional staff members are prohibited from receiving extra benefits for arranging meetings between sports agents, financial advisors, or representatives of a sports agent and university student-athletes. To obtain a copy of written materials on agents, please see or contact the office of Compliance and Eligibility, 575-646-1028.

You may request information about your professional market value without affecting your eligibility status. However, if you retain an agent, you will lose your amateur status.

PERMISSION TO CONTACT OTHER NCAA OR NAIA INSTITUTIONS

Student-Athletes wishing to contact other four-year NCAA or NAIA institutions must make such a request in writing to the Athletic Compliance office prior to contacting another institution per NCAA bylaw 13.1.1.3. A student-athlete may initiate the notification of transfer process by providing the Athletics Compliance office with a written notification of transfer at any time. The student-athlete’s information shall be entered into the national transfer database within two business days of receipt of a written notification of transfer from the student-athlete. New Mexico State University Athletics reserves the right to deny access to a student-athlete, providing written notification of transfer, to academic support services, athletics facilities, athletic sport performance services, and athletic training services. In addition, upon receiving a written request of notification of transfer, New Mexico State University may cancel or reduce the athletic scholarship of a student-athlete at the end of the term in which they make such a request per NCAA bylaw 15.3.5. The student-athlete’s financial aid may not be reduced or canceled until the end of the regular academic term in which written notification of transfer is received. If a student-athlete provides written notification of transfer to the institution between regular academic terms (winter break, summer break) the institution may reduce or cancel the financial aid immediately.
DURING YOUR CAREER AS AN AGGIE

ENROLLED STUDENT-ATHLETES AS RECRUITERS

HOSTING PROSPECTIVE STUDENT-ATHLETES

• Off campus, in person, recruiting contacts between enrolled students or student-athletes and prospects are permissible if such contacts are incidental and do not occur at the direction of a coaching staff member.

• An institution may not provide an enrolled student-athlete with transportation or expenses to recruit a prospect except those permitted when the student-athlete serves as a student host.

• An enrolled student-athlete may not telephone prospects at the request of coaches or using any intercollegiate athletic funds (e.g., telephones).

THE STUDENT HOST

• A student host may be provided a maximum of $40 each day of a prospect visit to cover the actual costs of entertaining the prospect with no more than $20 being used for gas.

• A student host may be provided with an additional $15 per day for each additional prospect he/she entertains.

• The student host is prohibited from purchasing or offering a prospect alcoholic beverages during an official and/or unofficial visit.

• Several students may host a prospect, but the institution may only provide one student with entertainment money. The other student host shall pay for his or her own entertainment and meals.

• The institution, coach, or any booster may not provide a car for use by a prospect or student host.

• A meal may be held for a prospect on an official visit at the home of an Athletic Department staff member, as long as it is not excessive in nature.

• Entertainment on an official visit is limited to the prospect, the prospect’s parents (or legal guardian), the prospect’s spouse, and the prospect’s children.

FINANCIAL AID POLICY AND APPEALS

The Office of Student Financial Aid notifies student-athletes of renewal and non-renewal scholarship actions by July 1 prior to the upcoming academic year. If you feel that the reduction or non-renewal of your financial aid is unfair or unjustified, you have the right to request a hearing as provided by NCAA regulations. The request for a appeal hearing must be submitted in writing within two weeks of the scholarship reduction or non-renewal notification receipt. All written inquiries should be directed to the Athletic Compliance Office.

A full grant-in-aid includes the cost of tuition and mandatory fees, room, board and required course related books adding up to the cost of attendance. A full grant-in-aid does not cover expenses such as application fees, online fees, late registration fees, general school supplies, reference books, parking tickets, penalty fees, etc. Student-athletes on aid, may request to have online fees covered by his/her scholarship ONLY IF the class is in his/her major AND it is not offered on campus.

NMSU may reduce or cancel your financial aid during the period of the award if you:

1. Drop below the required 12 credits per semester requirement (unless enrolled in the final semester of designated degree program and then only with prior authorization from ASPSC).

2. Become ineligible for intercollegiate competition.

3. Give false information on application, letter of intent, or financial aid agreement.


5. Requests written notification of transfer (per bylaw 15.3.5).
FEDERAL PELL GRANTS
Student-athletes are encouraged to apply for this federal entitlement grant program by completing the Free Application for Federal Student Aid (FAFSA). This grant is based on financial need and may be used to supplement other funds. A student-athlete may receive a Pell Grant in combination with institutional financial aid provided the overall grant does not exceed the student-athlete’s cost of attendance.

NCAA SPECIAL ASSISTANCE FUND
Student-athletes may also be eligible for additional special assistance through this fund. These monies may be used for expenses not covered by your scholarship such as eyeglasses, dental work, and a clothing allowance. Contact the Office of Compliance at 575-646-1028 to obtain an application form.

PRACTICE
A student-athlete may participate in up to a maximum of four hours per day and 20 hours per week of countable athletically related activities. There must also be one scheduled day off per week. Examples of countable activities include, but are not limited to: competition, practice, required weight training or conditioning, watching films, athletically related meetings initiated by coaches, and site visits. Examples of non-countable athletically related activities include training table meals, training room, study halls, tutoring, and travel to and from the practice and competition.

OUTSIDE OF PLAYING SEASON
Outside of the playing season, student-athletes’ participation in athletically related activities shall be limited to a maximum of 8 hours per week of which no more than two hours per week may be spent on skill workouts. In football, student-athletes are permitted to view a maximum of two hours of game film per week as part of the permissible eight hours of required weight-training and conditioning activities, however, this may not be involved in individual skill-related instruction.

SUMMER
Student-athletes are permitted to use the weight room facilities during the summer. All such conditioning activities are voluntary. Your coaches may have expectations or goals for you in the summer but they may not require you to work out. You may not meet with your coaches to watch films or discuss athletically related topics. In some individual sports, a coach may assist you (at your request) for safety reasons. In team sports, coaches may not observe or take part in voluntary conditioning activities of their players.

EMPLOYMENT
Student-athletes may receive earnings from legitimate employment during the academic year provided:
• You may receive payment for work you do not actually perform
• Wages received must not exceed what is typical or that which a regular employee would receive; Prior to beginning employment, student-athletes and their employers must sign a written statement which will be kept on file. Contact the Compliance Office at 575-646-1028

SUMMER EMPLOYMENT
You must have your summer employer fill out a Summer Employment Form available in the Compliance Office. You must follow the following rules with regard to summer employment:
• You may not receive payment for work you do not actually perform
• Wages received must not exceed what is typical or that which a regular employee would receive
• You may not receive compensation based on athletic ability
• Compensation may not include any remuneration for value or utility that you may have for the employer because of publicity, reputation, fame or personal following that he or she has obtained because of athletics ability
NMSU ATHLETICS DEPARTMENT: EVENT TICKET POLICY

SECTION 1: ATHLETES

REGULAR CONTESTS

Complimentary Admissions: New Mexico State may provide four (4) complimentary admissions per home or away contest to a student-athlete in the sport in which the student-athlete participates (either practices or competes) regardless of whether the student-athlete competes in the contest. (NCAA bylaw 16.2.1.1)

Pass List only: Student-athletes will not receive complimentary hard tickets to an event. Students must add their guest’s names to the JumpForward database, which is approved by the Compliance Office. There are no additions to the pass list after that time.

Student-athletes may not receive payment in exchange for complimentary admission passes. Student-athletes designated guests may not receive payment in exchange for complimentary admission passes.

New Mexico State University may only sell tickets to student-athletes under arrangements available to the general student body.

Student-athletes may not buy a ticket from the institution then sell it for above face value.

Representatives, Staff, Employees, Faculty of New Mexico State University in either an institutional or athletic role may not provide student-athletes with complimentary admission to a professional sport contest.

WAC or NCAA Championships: New Mexico State University may provide each student-athlete who participates in or is a member of a team participating in an NCAA championship with six complimentary admissions to all contests at the site at which the student or team participates. (16.2.1.1.1)

Tournaments: Complimentary admissions may be provided to members of New Mexico State University teams for all contests in a tournament in which the team is participating. However the contests must be at the site of competition (16.2.1.1.2)

Distribution policy: Complimentary tickets shall be distributed only to persons designated by the Student-Athlete, who have identified themselves with a picture identification and signed a receipt for the tickets. (16.2.1.2.1)

NEW MEXICO STATE UNIVERSITY INTERCOLLEGIATE ATHLETICS DRUG EDUCATION, TESTING AND TREATMENT PROGRAM

Due to the physical demands of intercollegiate athletics competition, and the potential physical and emotional damage that can result from illicit drug use, the New Mexico State University (NMSU) athletic administration and coaching staff condemn the use of any drugs or performance enhancing products that impair or endanger the safety of our student-athletes. Because of the Department of Intercollegiate Athletics’ concern for our student-athletes health and well-being, as well as for the integrity of the intercollegiate athletics program at NMSU, a drug education, testing and treatment program has been implemented.

DRUG EDUCATION

The Department makes every effort to educate our student-athletes concerning the dangers of drug abuse. Therefore, drug education programs and presentations are offered throughout the year. Additionally, the athletic training staff has educational materials available to all student-athletes. Educational material is also available at the Campus Health Center and the Student Counseling Center.
THE PURPOSE OF DRUG TESTING

The Department is committed to preventing the use of illegal drugs by its student-athletes. Testing for the presence of banned drugs is one way of deterring use. It also ensures that they are medically competent to participate in intercollegiate athletics, and minimizes the risk of injury or causing injury to others.

A student-athlete found to be using a drug on the National Collegiate Athletics Association (NCAA) Banned Drug List or any other prohibited drug will be counseled as to the effects not only on themselves, but also their team members. Student-athletes testing positive are required to participate in drug assessment, education, counseling and treatment, as well as serve suspensions and other sanctions (including termination from a student-athlete’s particular program) as directed by this policy.

DRUG TESTING CONSENT

Student-athletes are asked to sign two drug testing consent forms at the beginning of each academic year. One is the NCAA’s Drug Testing Consent form, the other is NMSU’s Drug Testing Consent form. If student-athletes are under 18 years of age, their parent or legal guardian’s signature will also be required. These forms state that the student-athlete understands the drug testing programs and voluntarily consents to submit to testing for prohibited substances. These forms also provide consent for release of information to a limited number of people responsible for the administration of these programs. Student-athletes should feel free to raise any concerns they might have regarding the drug testing program. However, if they choose not to sign the consent forms; they will not be permitted to participate in intercollegiate athletic practice or competition at NMSU.

NMSU DRUG TESTING PROGRAM

Drug testing is done during the academic year and/or athletic season and will be done on a random basis, with reasonable suspicion, or as follow-up to a previous positive test. Follow-up drug testing or testing with reasonable suspicion may be done any time during the year. The drug testing program applies to all student-athletes at NMSU on all intercollegiate athletic teams, and is applicable whether or not they have an athletic scholarship. Fifth year student-athletes (including those whose eligibility has exhausted or are medically unable to compete) receiving any form of athletic scholarship must also comply with all elements of the program.

The NMSU team physician and the certified athletic trainers acting under his/her direction will administer the drug testing program. The athletic training staff will keep and maintain the integrity of the collection material to be used by the student-athletes. The team physician or athletic trainer will directly observe the collection of the urine or saliva sample. They will package the sample in the presence of the student-athlete. The sample may also be collected and packaged by a professional drug collection agency. The sample is then secured and transported to an approved laboratory for chemical analysis. The samples and results will be secured and maintained on a confidential basis.

Except when prescribed by a qualified physician to treat an individual’s specific medical condition, use and/or abuse of the following drugs by a student-athlete is expressly prohibited and will be in violation of NMSU Athletics Departmental rules:

- Amphetamines
- Marijuana Metabolites (THC)
- Cocaine
- MDMA (Ecstasy)
- Phencyclidine (PCP)
- Opiates
- Anabolic Steroids
- Other Muscle Building Agents
- Alcohol (abuse)

Other prohibited drugs, including any found on the NCAA Banned Drug List (refer to list at the end of this document) may be added during the course of the program at the discretion of NMSU. Identification of minimum positive level for THC (active ingredient in Marijuana) will be set at 50 ng/ml. This is the established Standard for Federal drug testing. A drug test with a THC level at 50 ng/ml or higher will be considered a positive test.

A negative test result means that either there is no drug present or the drug is present, but below the determined cut off level of detection. A positive test means that the drug is present in the sample at or above the cut off level. The presence of any known masking agent or urine manipulator in the drug test sample is prohibited and will result in the test being determined as a positive test.
Any positive test result will count toward the total number of positive results in the entire athletic career of the student-athlete while attending the University. Additionally, any student-athlete who has tested positive for a banned or illegal substance may be subject to a follow-up test at any time for the remainder of their athletic career at NMSU.

**REFUSAL TO SUBMIT TO TESTING**

A refusal to submit to testing or failure to show up when scheduled for a drug test shall be counted as a positive test and will be subject to the sanctions outlined in this policy.

**FIRST POSITIVE TEST**

If a student-athlete’s drug test results show the presence of one or more prohibited drugs, and this is the student-athlete’s first positive test, the team physician and/or the athletic trainer will privately advise the student-athlete, explaining the type of substance found and the health hazards associated with that particular substance or substances.

The athletics director and the head coach of the student-athlete’s sport will be advised of the positive drug test result and will meet with the student-athlete.

The student-athlete will contact their parents/guardian/spouse via conference telephone call with the team physician and/or athletic trainer, athletics director, and head coach to discuss the positive test result and the sanctions to follow.

All of these actions will occur within seven to ten business days following the Department receiving notification of a positive test result.

The student-athlete will be referred for assessment and counseling to the Student Counseling Center or other appropriate professional. The student-athlete will be provided educational and counseling assistance for a minimum of four (4) hours. The total amount of counseling required is up to the discretion of the counseling professional. Attendance at all sessions scheduled by the counselor is mandatory. It is the student-athlete’s responsibility to arrange the initial appointment within seven to ten days of notification of a positive test. The Athletics Department will request proof of attendance through a signed release. Attendance is the only information from the counseling sessions that will be shared with the Athletics Department.

Each student-athlete who has experienced a first positive test result will be subject to mandatory follow-up testing for the next four to six months.

**SECOND POSITIVE DRUG TEST**

In the event that a student-athlete has a second positive drug test result, the team physician and the athletic trainer will privately advise the student-athlete of the results, explaining the type of substance found and the health hazards associated with that particular substance.

The athletics director and the head coach of the student-athlete’s sport will be advised of the positive drug test result and will meet with the student-athlete.

The student-athlete will contact their parent/legal guardian/spouse via conference telephone call with the team physician and/or athletic trainer, athletics director, director of compliance, and head coach to discuss the positive test result and the sanctions to follow.

All of these actions will occur within seven to ten business days following the Departments receiving notification of a second positive test result.

The student-athlete will be referred for assessment and counseling to the Student Counseling Center or other appropriate professional. The student-athlete will be provided educational and counseling assistance for a minimum of Eight (8) hours. The total amount of counseling required is up to the discretion of the counseling professional. Attendance at all sessions scheduled by the counselor is mandatory. It is the student-athlete’s responsibility to arrange the initial appointment within seven to ten days of notification of a positive test. The Athletics Department will request proof of attendance through a signed release. Attendance is the only information from the counseling sessions that will be shared with the Athletics Department.
THIRD POSITIVE TEST

In the event that a student-athlete has a third positive drug test result, the team physician and the athletic trainer will privately advise the student-athlete of the results, explaining the type of substance found and the health hazards associated with that particular substance.

The athletics director and the head coach of the student-athlete’s sport will be advised of the positive drug test result and will meet with the student-athlete.

The student-athlete will contact their parent/legal guardian/spouse via conference telephone call with the team physician and/or athletic trainer, athletics director, director of compliance, and head coach to discuss the positive test result and the sanctions to follow.

All of these actions will occur within seven to ten business days following the Departments receiving notification of a second positive test result.

The student-athlete will be suspended the equivalent of 10% of competitions for one complete season. Suspensions carry over to the following season if not completely served in the present season and include post-season and championship play. Examples of a suspension would be if there were 24 scheduled competitions for a season, 10% would represent 2.4 competitions. Rounded off, the student-athlete would be suspended for two (2) competitions. If there were 28 scheduled competitions, 10% would represent 2.8 competitions. Rounded off, the student-athlete would be suspended for three (3) competitions. Unless there is an appeal, the suspension will begin immediately if in the competitive season, or as soon as that season’s competitions begin.

The student-athlete must participate in all team functions as determined by the head coach of their sport, however they may not compete or travel with the team to any competitions.

The student-athlete must submit to mandatory, regular follow-up drug testing during the time of suspension.

After a student-athlete is determined to have a 3rd positive the Athletic Department has the ability to non-award a new scholarship based upon individual circumstances:

- Timing of 3rd positive test (within short time of 1st positive test)
- Levels of positive test
- Academic history
- Social responsibilities (previous personal conduct issues)

This is determined by the Athletics Director with input from Team Physician and Head Athletic Trainer.

FOURTH POSITIVE DRUG TEST

In the instance of a third positive drug test during their athletic career at NMSU, the student-athlete will be subject to immediate removal from their athletic team. The student-athlete is dismissed from the Intercollegiate Athletics program at NMSU permanently. Any remaining financial aid from the athletics department due the student-athlete shall be forfeit and their scholarship will be terminated immediately. All privileges associated with being a student-athlete are revoked.

The student-athlete may be reinstated at the discretion of the Athletic Director only upon completion of a qualified drug rehabilitation program approved by the Athletic Director. Reinstatement may be conditional upon continued participation in that program.

APPEALS PROCESS

Prior to imposing sanctions, and after any positive test result, the student-athlete shall be given the opportunity for a hearing before the student-athlete social misconduct and drug appeals committee, which is designed to hear appeals or challenges to the accuracy of the test results (including false positives). If this committee rules in favor of the student-athlete, all records of the challenged test shall be destroyed and no further action against the student-athlete shall occur for this specific test. If this committee rules against an appeal the sanctions shall begin immediately.
VOLUNTARY DISCLOSURE
A student-athlete who comes forward voluntarily or is referred by any other means (prior to notification of selection for drug testing) and acknowledges a problem with drug abuse shall be afforded the support and resources available to address the problem.

Disclosure may be made to the team physician or certified athletic trainer. The athletics director and the head coach of the student-athlete’s sport will be advised of the disclosure.

The student-athlete will undergo a mandatory chemical dependency assessment as scheduled by the head athletic trainer. The procedures for counseling and treatment will be the same as those outlined under a first positive test result.

A student-athlete who fails to follow the recommended treatment plan will be considered non-compliant and will be suspended from practice and competition until they return to treatment. Voluntary disclosure is available to a student-athlete on a one time basis during their athletic career at NMSU. Self disclosure after notification of selection for drug testing or after any previous positive test is not considered voluntary.

REASONABLE SUSPICION CLAUSE
The NMSU department of intercollegiate athletics may request drug screening for specific individual student-athletes on a reasonable suspicion basis. Reasonable suspicion means that the facts together with all rational inferences that can be drawn suggest a student-athlete improperly used a prohibited substance. Requests for testing for reasonable suspicion must be written and signed. Reasonable suspicion may also include the following:

- Any arrest for a drug related offence
- Observation of drug paraphernalia
- Drug odor about the person
- Physical or emotional symptoms suggestive of drug or alcohol abuse as determined by trained medical personnel
- Information received in good faith from a reliable source or sources given to a coach or staff member regarding a student-athlete’s use of a banned substance

Revised June 2016

2019-2020 NCAA BANNED DRUGS
It is your responsibility to check with the appropriate or designated athletics staff before using any substance.

The NCAA bans the following classes of drugs:
Stimulants;
Anabolic Agents;
Alcohol and Beta Blockers (banned for rifle only);
Diuretics and Other Masking Agents;
Street Drugs;
Narcotics;
Cannabinoids
Peptide Hormones and Analogues;
Anti-estrogens; and
Beta-2 Agonists.

Note: Any substance chemically related to these classes is also banned.

The institution and the student-athlete shall be held accountable for all drugs within the banned drug class regardless of whether they have been specifically identified.
Drugs and Procedures Subject to Restrictions:
Blood doping;
Gene doping;
Local anesthetics (under some conditions);
Manipulation of urine samples; and
Beta-2 Agonists permitted only by prescription and inhalation.

NCAA Nutritional/Dietary Supplements Warning:
Before consuming any nutritional/dietary supplement product, review the product with the appropriate or designated athletics department staff. There are no NCAA approved supplement products.
1. Dietary supplements, including vitamins and minerals, are not well regulated and may cause a positive drug test result.
2. Student-athletes have tested positive and lost their eligibility from using dietary supplements.
3. Many dietary supplements are contaminated with banned drugs not listed on the label.
4. Any product containing a dietary supplement ingredient is taken at your own risk.
Check with your athletics department staff prior to using a supplement.

Some Examples of NCAA Banned Substances in Each Drug Class
There is NO complete list of banned substances.
Do not rely on this list to rule out any label ingredient.

1. Stimulants: amphetamine (Adderall); caffeine (guarana); cocaine; ephedrine; methamphetamine; methylphenidate (Ritalin); synephrine (bitter orange); methylhexanamine (DMAA); “bath salts” (mephedrone); Octopamine; DMBA; phenylethylamines (PEAs); etc.
   exceptions: phenylephrine and pseudoephedrine are not banned.
2. Anabolic Agents (sometimes listed as a chemical formula, such as 3,6,17-androstenetione):
   androstenedione; boldenone; clenbuterol; DHEA (7-Keto); epi-trenbolone; testosterone; etiocholanolone; methasterone; methandienone; nandrolone; norandrostenedione; stanozolol; stenbolone; trenbolone; SARMS (ostarine, ligandrol, LGD-4033); etc.
3. Alcohol and Beta Blockers (banned for rifle only): alcohol; atenolol; metoprolol; nadolol; pindolol; propranolol; timolol; etc.
4. Diuretics (water pills) and Other Masking Agents: bumetanide; chlorothiazide; furosemide; hydrochlorothiazide; probenecid; spironolactone (canrenone); triamterene; trichlormethiazide; etc.
5. Street Drugs: heroin; marijuana; tetrahydrocannabinol (THC); synthetic cannabinoids (e.g., spice, K2, JWH-018, JWH-073)
6. Peptide Hormones and Analogues: growth hormone(hGH); human chorionic gonadotropin (hCG); erythropoietin (EPO); IGF-1 (colostrum); etc.
7. Anti-Estrogens: anastrozole; tamoxifen; formestane; ATD, clomiphene; SERMS (nolvadex); Arimidex; clomid; evista; fulvestrant; aromatase inhibitors (Androst-3,5-dien-7,17-dione), etc.
8. Beta-2 Agonists: bambuterol; formoterol; salbutamol; salmeterol; higenamine; norcoclaurine; etc.

Additional examples of banned drugs can be found at www.ncaa.org/drugtesting.

Any substance that is chemically related to the class, even if it is not listed as an example, is also banned!
Information about ingredients in medications and nutritional/dietary supplements can be obtained by contacting the Resource Exchange Center (REC) at 877/202-0769 or www.drugfreesport.com/rec password: ncaa1, ncaa2 or ncaa3.

It is your responsibility to check with the appropriate or designated athletics staff before using any substance.
NMSU ATHLETIC SUPPORT SERVICES

PHYSICAL EXAMINATIONS
The Athletic Department requires all incoming student-athletes, freshman and transfers to undergo a physical examination and evaluation by the NMSU team physicians for clearance to participate in NMSU athletics. Returning student-athletes will annually complete a return physical form.

TREATMENT OF ILLNESS AND INJURY
All injury and illness must be reported to the Sports Medicine staff as soon as possible. Compliance with treatment is expected. Referral to team physicians and other medical providers will be made by the Sports Medicine staff as needed.

REHABILITATION CARE
Treatment and rehabilitation of athletic injury is coordinated and supervised by the Sports Medicine staff as directed and in consultation with team physicians. Compliance with treatment and rehabilitation programs is expected.

INSURANCE COVERAGE

NMSU ATHLETICS INSURANCE INFORMATION
NMSU carries an accident insurance policy which provides coverage of athletically related medical conditions. This policy is considered a “secondary coverage” and is applied after a student-athlete’s personal medical insurance has been used. All non-scholarship athletes must carry current health insurance coverage. Any NMSU student-athlete that has incurred an athletic injury must report the injury immediately to the Athletic Training Staff for documentation. Most insurance policies require that injury evaluation and treatment must begin immediately (but not later than 90 days) after the injury in order to be covered by the policy. NMSU’s policy sets a limit for payment for medical care after an athletic injury for two years. The student-athlete and/or parent should be aware that either their own insurance or NMSU’s insurance may contact them for information regarding the injury or other information in order to process the claim. In most cases, bills will also be sent to the student-athlete and/or the parents. If an insurance company sends a student-athlete or parent a bill or request for information, it will only be sent to the student-athlete or parent and not to NMSU. Failure to respond to information requests may result in delay or denial of the bill payment, which could affect personal credit ratings, or result in the student-athlete being responsible for payment. All medical bills that are received by the student-athlete and/or parents should be forwarded immediately to the Athletics Department Insurance Clerk located in the Athletic Training Facility in the Fulton Athletics Center. If a student-athlete is not covered by parental or personal health insurance, the Athletics Department reserves the right to choose the medical providers for any medical conditions that NMSU or their insurance will pay for. Medical coverage for student-athletes stops when athletic eligibility is exhausted, or when an athlete is no longer associated with the team.

MEDICAL EXPENSES
You must report any athletically related injury or illness to your team athletic trainer before the Athletic Department can help with expenses. The Department will not pay costs associated with second opinions unless directed by the team physician. The Department will assist with payment for rehabilitation when referred by the team physician.

EYE WEAR
One set of contact lenses, prescription goggles or glasses may be provided by the Athletic Department ONLY if they are deemed necessary for athletic competition. An additional eye examination and/or prescription change is normal as is occasional replacement of a lost or damaged lens. Eye glasses for reading and class work will not be covered.

DENTAL INJURY
The Department will pay for dental injury to sound natural teeth incurred as a result of your athletic activity. No payment is provided for charges if the injury occurs and the required mouth guard protection per sport rules is not worn. NMSU will not pay for routine cleaning, filling cavities, extraction of wisdom teeth or other specific dental procedures not related to or as a result of athletic participation.
HEALTH & WELFARE

ALCOHOL POLICIES
All students attending the New Mexico State University are responsible to abide by the State of New Mexico criminal laws regarding alcohol possession and use. The laws of the State of New Mexico set the minimum age of 21 years of age for the purchase and consumption of alcoholic beverages. Those who are of the minimum age and older are prohibited from selling or providing alcoholic beverages to those whom are under 21 years of age.

The Athletics Department does not condone the illegal or irresponsible use of alcohol under any circumstances. If legally of age, student-athletes who consume alcoholic beverages are expected to do so responsibly understanding the risks associated with alcohol use and abuse.

All student-athletes are prohibited from the consumption of or being under the influence of alcoholic beverages in connection with any team function. A team function for purposes of this policy includes the following:

1. When traveling to or from a site or at that site with the team, as a representative of the team or coaching staff, and/or serving in an official capacity for the Department of Intercollegiate Athletics,
2. At any intercollegiate athletic event, including parties organized by team members, on or off campus, and
3. At any time in public while representing the team or the University (ex. Summer camps, clinics, recruiting activities, community service, etc.)

In addition, student-athletes are expected to adhere to the University’s Student Code of Conduct & Alcohol Policy’s and the University’s Department of Residence Life resident hall rules.

Any student-athlete violating any of these policies may be subject to disciplinary action by his/her team, Coach, Department of Intercollegiate Athletics, and/or the University. Students serving in an official capacity for the Department of Intercollegiate Athletics may be subject to disciplinary action by the Department of Intercollegiate Athletics, and/or the University.

BINGE DRINKING & HIGH RISK ALCOHOL CONSUMPTION
The New Mexico State University, adheres to the principle that there is no place in intercollegiate athletics for substance abuse of any kind. The Athletics Department recognizes that for student-athletes there are additional pressures associated with participation in intercollegiate sports. As a consequence of such pressures student-athletes may be at risk to engage in unhealthy behavior patterns to cope with stress. Therefore, the Athletics Department considers the misuse and abuse of alcohol as an unhealthy and inappropriate response to stress. Experimental and/or recreational intoxication can have harmful effects on the overall health of student-athletes. Hence, the Athletics Department does not condone drunkenness and/or public intoxication at anytime for any student-athlete. Student-athletes who become drunk will be held accountable for their actions.

“High-risk alcohol consumption” is any form of abusive alcohol consumption. High-risk alcohol consumption is strictly prohibited for student-athletes. Behavioral examples of high-risk alcohol consumption include, but are not limited to, drinking games, drinking to the point of physical illness, the possession or use of any instrument of alcohol abuse (ex. beer bong), and binge drinking. Binge drinking, as defined by New Mexico State University health professionals, is 5 or more drinks in a sitting/row for males and 4 or more drinks in a sitting/row for females.

NUTRITIONAL SUPPLEMENTS
The NMSU Athletics Department does not recommend the use of any dietary supplement by any of its student-athletes. Dietary supplements that are sold over the counter and through the internet are under-regulated by the U.S. FDA. Therefore, no one can guarantee the product’s purity, safety or effectiveness. Impure supplements can cause a positive drug test under the NCAA or NMSU’s drug testing program. Athletes are advised that the use of dietary supplements is at the user’s own risk. The list of ingredients and claims made by a manufacturer are not necessarily backed up by reliable, scientific research. Please ask a member of the Athletic Training staff about any dietary supplement before use. Questions can also be directed to the Resource Exchange Center of Drug Free Sport, the testing agency for the NCAA.
USE OF TOBACCO PRODUCTS
The use of tobacco products by a student-athlete is prohibited at any team function (See definition of team function under Alcohol Consumption). A student-athlete who uses tobacco products during practice or competition shall be disqualified for the remainder of that practice or competition (adopted by NCAA 1/11/94, effective 8/1/94).

HARASSMENT
At the New Mexico State University, student-athletes are part of a culturally and socially diverse community. They are expected to respect the dignity and sensitivity of all members of that community regardless of their national, ethnic or cultural background, sexual orientation, gender, ability or creed. Consistent with the University’s policy actions that intentionally intimidate, humiliate or demean individuals or groups are unacceptable and will not be tolerated. Student-athletes are expected to contribute to an environment that promotes community spirit and develops positive understanding and interactive relationships.
Observation of any acts of harassment must be reported to the NMSU Police Department or the office of Student Judicial Services.

SEXUAL HARASSMENT
The NCAA requires that all student-athletes, coaches and staff be educated each year on sexual violence prevention, intervention and response, to the extent allowable by state law and collective bargaining agreements.
New Mexico State University has clearly stated that sexual harassment will not be tolerated on campus. Sexual harassment is defined as:
(1) Unwelcome sexual advances
(2) Unwelcome requests for sexual favors
(3) Other behavior of a sexual nature where
   A. Submission to such conduct is made whether explicitly or implicitly a term or condition of an individual’s employment or participation in a university-sponsored educational program or activity
   B. Submission to or rejection of such conduct by an individual is used as the basis for academic or employment decision affecting that individual
   C. Such conduct has the purpose or effect of unreasonably interfering with an individual’s academic or work performance, or of creating an intimidating, hostile, or offensive educational or working environment.
Rape or sexual assault is commonly perceived as a violent and forceful act perpetrated by a stranger. In fact, rape by an acquaintance, known as date rape, is far more common and usually involves the use of alcohol.
Typically in date rape or acquaintance rape the two parties are familiar with one another and perhaps even friends. The situation may begin with a date or merely informal socializing at a party, alcohol is consumed and an assorted set of signals sent and received between two individuals, real or perceived. The end result is a sexual encounter that may have been preceded by a series of consensual activities, at least in the mind of one of the partners. However, date rape should never be considered a misunderstanding or a communication problem. “No” means “no” at any time. Student-athletes are expected to comport themselves in a manner where the rights of others are respected. Inappropriate sexual behavior, including verbal harassment, may result in sanctions by the University, Department of Intercollegiate Athletics and civil authorities.
HAZING

Hazing is a fundamental violation of human dignity. It is strictly prohibited at NMSU. The University defines hazing as “intentionally or recklessly subjecting any person to the risk of bodily harm, or severe emotional distress, or causing or encouraging any person to commit an act that would be a violation of law or university regulations, for the purpose of initiating, promoting, fostering, or confirming any form of affiliation with a student group or organization, as defined by the Code of Student Conduct. The expressed or implied consent of the victim will not be a defense.”

Examples of hazing include, but are not limited to:

- Forced consumption of alcohol or other substances
- Sleep deprivation
- Use of alcohol in drinking games or contests
- Paddling
- Forced tattooing or branding
- Creation of excessive fatigue
- Compulsory servitude
- Theft or misuse of property belonging to others

All members of the University community share the responsibility to challenge and make known to the office of Judicial Programs acts of apparent hazing.

Apathy in the presence of hazing, or acquiescence to hazing, are not neutral acts. Individuals who participate in acts of hazing as perpetrators or victims are personally accountable under this policy, and the Code of Student Conduct.

GAMBLING & BRIBERY

Gambling on the outcome of athletic contests is all too prevalent in our society and can have a devastating effect on student-athletes if they engage in such activity.

Student-athletes and Athletic Staff members shall not knowingly:

1. Provide information to individuals involved in organized gambling activities concerning intercollegiate athletics competition
2. Solicit a bet on any intercollegiate team
3. Accept a bet on any team representing the institution
4. Solicit or accept a bet on any intercollegiate competition for any item (e.g. cash, shirt, dinner) that has a tangible value
5. Participate in any gambling activity that involves intercollegiate athletics through a bookmaker, a parlay card or any other method employed by organized gambling, including gambling activity conducted in a state sanctioned casino [NCAA Bylaw 10.3];
6. Solicit or accept a bet on a professional athletic team for a sport that has a NCAA sanctioned championship
7. Provide information to any individuals (including students and non-students) involved in organized gambling activities concerning intercollegiate athletic competition. Such information might include the mental attitude of a team or certain members of a team, the physical condition of certain individuals on a team, etc.

Examples of Non-Permissible Gambling Activities:

- Soliciting or accepting a bet on a Bowl Game, or Final Four Game
- Participating in a football or basketball pool, regardless of the size of the entrance fee or prize, including Fantasy Leagues via the Internet
- Soliciting or accepting a bet on a NFL, NBA, or MLB game
- Soliciting or accepting a bet on any aspect of an intercollegiate competition even on statistical categories (# of homeruns, # of penalties, yardage earned, etc.)

Any knowledge of student-athletes or Athletics administration or coaching staff members’ involvement in any of the above activities should be reported immediately to the Director of Athletics.
<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resident Halls Open</td>
<td>August 16 - 17</td>
</tr>
<tr>
<td>Apartment Communities Open</td>
<td>August 18</td>
</tr>
<tr>
<td>Faculty Report</td>
<td>August 19</td>
</tr>
<tr>
<td>Fall Convocation</td>
<td>August 20</td>
</tr>
<tr>
<td>Instruction Begins</td>
<td>August 21</td>
</tr>
<tr>
<td>Late Registration</td>
<td>August 21</td>
</tr>
<tr>
<td>Last Day to Add a Course without Instructor’s Permission</td>
<td>August 21</td>
</tr>
<tr>
<td>Deadline For Filing Degree Application (Students meeting requirements at end of fall)</td>
<td>August 30</td>
</tr>
<tr>
<td>Last Day to add a Course (Instructor’s Permission Required)</td>
<td>August 30</td>
</tr>
<tr>
<td>Residency Tuition Application Deadline</td>
<td>August 29</td>
</tr>
<tr>
<td>Last Day to Drop a Course without a “W” (100% refund)</td>
<td>August 30</td>
</tr>
<tr>
<td>Labor Day Holiday</td>
<td>September 2</td>
</tr>
<tr>
<td>Window for early performance grades</td>
<td>September 27 – Oct 1</td>
</tr>
<tr>
<td>Last Day to Drop Course with “W” (Except courses carrying designated dates)</td>
<td>October 18</td>
</tr>
<tr>
<td>Last Day to Withdraw from the University (by 4:59 p.m.)</td>
<td>December 6</td>
</tr>
<tr>
<td>Thanksgiving Holiday for Students</td>
<td>November 25 - 29</td>
</tr>
<tr>
<td>EXAM WEEK</td>
<td>December 9 – 13</td>
</tr>
<tr>
<td>Last Day of Classes</td>
<td>December 13</td>
</tr>
<tr>
<td>Commencement</td>
<td>December 14</td>
</tr>
<tr>
<td>Campus Housing Closes</td>
<td>December 14</td>
</tr>
<tr>
<td>Final Grades Due</td>
<td>December 17</td>
</tr>
<tr>
<td>Final Grades Available</td>
<td>December 23</td>
</tr>
</tbody>
</table>
## SPRING SEMESTER 2020
(January 22 - May 19, 2020)

<table>
<thead>
<tr>
<th>Event</th>
<th>Day</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty Report</td>
<td>Thursday</td>
<td>January 16</td>
</tr>
<tr>
<td>Curriculum Study &amp; Improvement of Instruction</td>
<td>Thursday - Friday</td>
<td>January 16 - 17</td>
</tr>
<tr>
<td>New Student Orientation/Registration</td>
<td>Friday</td>
<td>January 17</td>
</tr>
<tr>
<td>Campus Housing Opens</td>
<td>Sunday</td>
<td>January 19</td>
</tr>
<tr>
<td>Martin Luther King Holiday</td>
<td>Monday</td>
<td>January 20</td>
</tr>
<tr>
<td>Spring Convocation</td>
<td>Tuesday</td>
<td>January 21</td>
</tr>
<tr>
<td>Instruction Begins</td>
<td>Wednesday</td>
<td>January 22</td>
</tr>
<tr>
<td>Late Registration</td>
<td>Wednesday</td>
<td>January 22</td>
</tr>
<tr>
<td>Last Day to Add a Course without Instructor’s</td>
<td>Thursday</td>
<td>January 23</td>
</tr>
<tr>
<td>Permission</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deadline for Filing Degree Application</td>
<td>Friday</td>
<td>January 31</td>
</tr>
<tr>
<td>(Students meeting requirements at end of spring)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last Day to Add a Course (Instructor’s Permission</td>
<td>Monday</td>
<td>January 31</td>
</tr>
<tr>
<td>Required)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residency Tuition Application Deadline</td>
<td>Wednesday</td>
<td>January 29</td>
</tr>
<tr>
<td>Last Day to Drop a Course without a “W” (100%</td>
<td>Friday</td>
<td>January 31</td>
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<tr>
<td>refund)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Window for early performance grades</td>
<td>Friday - Tuesday</td>
<td>February 28 – March 3</td>
</tr>
<tr>
<td>Last Day to Drop Course with “W”</td>
<td>Friday</td>
<td>March 19</td>
</tr>
<tr>
<td>(Except courses carrying designated dates)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring Break</td>
<td>Monday - Friday</td>
<td>March 23 - 27</td>
</tr>
<tr>
<td>Spring Holiday</td>
<td>Friday</td>
<td>April 10</td>
</tr>
<tr>
<td>Last Day to Withdraw from the University (by 4:59</td>
<td>Friday</td>
<td>May 8</td>
</tr>
<tr>
<td>p.m.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EXAM WEEK</td>
<td>Monday - Friday</td>
<td>May 11 - 15</td>
</tr>
<tr>
<td>Last Day of Classes</td>
<td>Friday</td>
<td>May 15</td>
</tr>
<tr>
<td>Commencement</td>
<td>Saturday</td>
<td>May 16</td>
</tr>
<tr>
<td>Campus Housing Closes</td>
<td>Sunday</td>
<td>May 16</td>
</tr>
<tr>
<td><strong>Final Grades Due</strong></td>
<td>Tuesday</td>
<td>May 19</td>
</tr>
<tr>
<td>Final Grades Available</td>
<td>Wednesday</td>
<td>May 27</td>
</tr>
</tbody>
</table>
### SUMMER SESSION 2020
(May 27 - August 10, 2020)

<table>
<thead>
<tr>
<th>Event</th>
<th>Day</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Memorial Day Holiday</td>
<td>Monday</td>
<td>May 25</td>
</tr>
<tr>
<td>Campus Housing Opens</td>
<td>Tuesday (noon)</td>
<td>May 26</td>
</tr>
<tr>
<td>Registration for New Students</td>
<td>Tuesday</td>
<td>May 26</td>
</tr>
<tr>
<td>Faculty Report</td>
<td>Tuesday</td>
<td>May 26</td>
</tr>
<tr>
<td>Instruction Begins</td>
<td>Wednesday</td>
<td>May 27</td>
</tr>
<tr>
<td>Last Day to Add a Course without Instructor’s Permission</td>
<td>Thursday</td>
<td>May 28</td>
</tr>
<tr>
<td>Last Day to Add a Course (Instructor’s Permission Required)</td>
<td>Wednesday</td>
<td>June 3</td>
</tr>
<tr>
<td>Independence Day Holiday</td>
<td>Friday</td>
<td>July 3</td>
</tr>
<tr>
<td>Last Day to Drop a Course with “W”</td>
<td>Monday</td>
<td>July 6</td>
</tr>
<tr>
<td>Deadline for Filing Degree Application</td>
<td>Monday</td>
<td>July 13</td>
</tr>
<tr>
<td>Last Day to Withdraw from the University (by 4:59 p.m.)</td>
<td>Thursday</td>
<td>July 30</td>
</tr>
<tr>
<td>Last Day of Classes</td>
<td>Thursday</td>
<td>August 6</td>
</tr>
<tr>
<td>Campus Housing Closes</td>
<td>Friday</td>
<td>August 7</td>
</tr>
<tr>
<td>Final Grades Due</td>
<td>Monday</td>
<td>August 10</td>
</tr>
</tbody>
</table>

### 2019-2020 UNIVERSITY HOLIDAYS
CAMPUS OFFICES CLOSED

<table>
<thead>
<tr>
<th>Holiday</th>
<th>Day</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Labor Day</td>
<td>Monday</td>
<td>September 2</td>
</tr>
<tr>
<td>Thanksgiving Holiday</td>
<td>Monday - Friday</td>
<td>November 25 - 29</td>
</tr>
<tr>
<td>Winter Holiday</td>
<td>Tuesday - Wednesday</td>
<td>December 24 - January 1</td>
</tr>
<tr>
<td>Martin Luther King Holiday</td>
<td>Monday</td>
<td>January 20</td>
</tr>
<tr>
<td>Spring Break</td>
<td>Monday - Friday</td>
<td>March 23 - 27</td>
</tr>
<tr>
<td>Spring Holiday</td>
<td>Friday</td>
<td>April 10</td>
</tr>
<tr>
<td>Memorial Day Holiday</td>
<td>Monday</td>
<td>May 25</td>
</tr>
<tr>
<td>Independence Day Observance</td>
<td>Thursday</td>
<td>July 3</td>
</tr>
</tbody>
</table>