



# Davis Senior High School

## 2023-2024

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## **ABOUT DAVIS SENIOR HIGH SCHOOL**

Located on our current campus since 1960, Davis Senior High School (DSHS) is one of the top comprehensive high schools in the Greater Sacramento Area. As a three-year high school, we are known for strong academic, athletic, fine and performing arts, and Career Technical Education (CTE) programs. We offer a variety of outstanding Advanced Placement courses and effective support classes for students in our Special Education and English Learner programs. At the Academic Center, U.C. Davis students provide our students with free tutorial support and mentoring. Our school is fortunate to receive generous parent and community support through PTA, internships, coaches, and booster groups. Our students participate in more than fifty student-directed clubs and intramural programs advised by our committed staff.

## **LETTER FROM THE PRINCIPAL**

Greetings, Blue Devil Families!

It is my honor to serve the Davis Senior High School community! I am humbled and thrilled to be a part of the long-storied tradition our Blue Devils have established in achieving educational excellence throughout the years. It is my belief every young person deserves high-quality teaching and learning that provides access and success in their post-secondary pathway. I have an unwavering passion to prepare and support our scholars for college, career, and whatever path in life they choose to accomplish their dreams.

DSHS has designed a safe and positive school community inclusive for every Blue Devil to thrive as their best self. We have a full range of student-driven clubs, enrichments, and organizations where our students can engage and find their interests to further their development as young adults. Our Blue Devils can become a scholar-athlete and add to our championship legacy in athletics. In addition, we have many spaces and programs on campus where students seek to speak with a trusted adult who can provide social-emotional supports.

We will work tirelessly to ensure every Blue Devil scholar has the access and opportunity to reach our DSHS graduate profile. Our educators are devoted to developing life-long authentic partnerships with our DSHS parents and families to ensure student outcomes are achieved. Our gratitude is endless for the students and families who enlist their trust in us to provide an educational environment that presses academics, yet nurtures character.

Our DSHS team of educators and support staff are committed to ensure an equitable and rigorous learning environment that serves the needs of every Blue Devil scholar – every minute of every day. We are poised to lead and teach with the love, support, and urgency needed for our scholars and educators to attain excellence.

I look forward to supporting and partnering with every member of our DSHS family this school year!

Go Blue Devils!

Bryce Geigle, Ed.D. | Principal

Davis Senior High School

## **SCHOOL MISSION**

It is the mission of Davis Senior High School to educate students over a broad spectrum of academic and artistic areas; to expand their worlds socially and culturally; and to further their growth into mature, responsible adults. Core values for all members of the Davis Senior High community – staff (teachers, counselors, administrators and other staff), students, and parents – include respect, connectedness, and responsibility

## **DJUSD MISSION**

The mission of Davis Joint Unified School District, a leading center of educational innovation, is to ignite a love of learning and equip each student with the knowledge, skills, character, and well-being to thrive and contribute to an evolving and increasingly connected world.

*Adopted by the Board of Education March 6, 2014*

## **WE ALL BELONG SAFE AND WELCOMING SCHOOLS FOR ALL**

On February 2, 2017, the Davis School Board approved a resolution providing a clear and transparent statement that DJUSD shall be a place where all students, employees and families feel welcome and safe regardless of their immigration status, race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or gender expression.

Specifically, the resolution addresses procedures for responding to federal immigration enforcement action as well as policy changes around data collection on student enrollment. The resolution marked an important, first step to begin the process of examining current policies and procedures, educating school employees, and working closely with community partners to ensure that all students and families, including those that are undocumented or marginalized, are able to receive education in a safe and supportive environment. For more information, see the We All Belong page on the DJUSD website.

### **DJUSD GRADUATE PROFILE / STUDENT LEARNER OUTCOMES**

- **Adaptability and Resilience:** Students adapt to varied roles, responsibilities, and contexts, working effectively in a climate of ambiguity and changing priorities. They persist to accomplish difficult tasks and to overcome academic and personal barriers to meet goals.
- **Civic and Cultural Awareness:** Students will develop and establish an awareness of the responsibilities of contributing individuals in a diverse society. They recognize and respect the differences in values that may exist between themselves and people from other countries or from varying social and cultural backgrounds.
- **Collaboration:** Students work effectively, respectfully, and with empathy in a team of differing opinions, skills, and strengths. Students assume shared responsibility for collaborative work.
- **Communication:** Students speak and write with clarity, listen actively, and read with comprehension. They know their audience, understand the purpose, choose precise language, and when appropriate, incorporate media to enhance ideas.
- **Creativity and Innovation:** Students take risks, explore multiple possibilities, challenge the status quo, and seek to continually improve processes and products. They deliberate through a design process to solve problems and act on creative ideas.
- **Critical Thinking and Problem Solving:** Students reason more effectively in order to identify, define, and solve complex problems and essential questions.

### **ACADEMIC INTEGRITY**

Davis Senior High School upholds the highest standards and expectations for academic integrity among all students in order to advance the pursuit of intellectual excellence. Any form or act of academic dishonesty undermines our standards of excellence and erodes the trust required among members of our school community.

- We believe in establishing a school climate that promotes ethical and responsible student conduct.
- We assert that neither pressure for grades, inadequate time management for studying or completing an assignment, nor unrealistic expectations justify dishonest behavior by students. We will not tolerate any dishonest behavior that creates an unfair academic advantage for students or results in a disadvantage for another.
- We affirm the intrinsic value of learning for learning's sake.
- We support the development of a school culture that furthers our academic mission and recognizes the hard work of students and faculty alike.

\*Note: The DSHS Academic Integrity Policy includes the submission of assignments and/or assessments such as plagiarism and the use of generative artificial intelligence platforms. These methods would contribute to academic dishonesty and unethical responsibility for student conduct. The following accountability steps are applied per class offense.

Our DSHS Departments may include department-wide syllabi language for Academic Integrity to support content-specific alignment.

According to CA Ed Code 48900s the following actions which occur while on school grounds, take place while going to or coming from school, during the lunch period whether on or off campus and during or while going to or coming from a school sponsored activity are subject to discipline.

<u><b>Offenses</b></u>	<u><b>Communication</b></u>
<b>1st Offense:</b> Student will be provided option to make-up assignment for partial credit.	<b>1st Offense:</b> Teacher to notify student and parent/guardian
<b>2nd Offense:</b> Student will receive no credit for assignments. Lunch Detention assigned for following day to complete restorative activity.	<b>2nd Offense:</b> 1. Teacher schedules conference with student and parent/guardian 2. Vice Principal notified 3. Vice Principal records into AEquitas (Q)
<b>3rd Offense:</b> Student will receive no credit for assignments. Lunch Detention assigned for following day to complete restorative activity <u>and</u> student will be placed on No Activities List (N.A.L.) for that Quarter.	<b>3rd Offense:</b> 1. Teacher/Admin schedules conference with student and parent/guardian 2. Vice Principal will meet with the student and family to implement Academic Probation Contract (includes N.A.L.) 3. Vice Principal inputs records into AEquitas (Q)

\*\*School Administration may adjust consequences based on discretion of any egregious act reflected by academic integrity.

## **COMMUNICATION PROCESS FOR ACADEMIC/ ATHLETIC CONCERNS**

Davis Senior High School values the role of communication in determining student success. When students face challenges in the classroom or as part of an athletic team, the partnership with the instructor/coach can be a powerful avenue for change. The process for addressing a student's academic or athletic concerns is noted below

### **Line of communication - Academic**

1. Student speaks with teacher. If this issue is not resolved,
2. Student and parent communicate with teacher. If the issue is not resolved,
3. Student and parent communicate with counselor and/or vice principal. If the issue is not resolved,
4. The vice principal will refer the issue to the principal.

### **Line of communication - Athletics**

1. Student/athlete speaks with coach. If the issue is not resolved,
2. Student/athlete and parent communicate with coach. If the issue is not resolved,
3. Student/athlete and parent communicate with the athletic director. If the issue is not resolved,
4. The athletic director will refer the issue to the principal.

**Anonymous concerns cannot be addressed.** Should issues not be resolved through the site communication process, students and/or parents can file a formal written complaint that will be investigated either by site or district administration. Copies of the General Complaint Form are available in the school office and on the Student Services Website.

## **INFORMATION FOR PARENTS**

We encourage parents to contact the school with any inquiries about their student, as well as their options to support him or her directly or through a parent group. The DSHS website, <http://dshs.djUSD.net/>, is the best place to begin such inquiries. PTA list serves provide families with up-to-date information on a regular basis and serve as a conduit for getting questions to the right places within the school community. We encourage all families to join the appropriate list-serve and sign up for the daily bulletin.

DSHS PTA website: <http://www.dhspta.org/>

List serve link: <http://dhsptamedia@mailman.dcn.org>

## **NONDISCRIMINATION AND BULLYING PREVENTION**

Davis Joint Unified School District is committed to making the schools free from unlawful discrimination and providing equal opportunities for all individuals in education. The District prohibits discriminatory practices whose purpose or effect has a negative impact on the student's academic performance, or of creating an intimidating, hostile or offensive educational environment. The District promotes programs that ensure that discriminatory practices are eliminated in all district activities, and if a student benefits or receives school accommodations in their coursework, they may also benefit from similar accommodations in extra-curricular or co-curricular activities.

Any student who engages in discrimination of another student or anyone from the district may be subject to disciplinary action up to and including expulsion. Any employee who permits or engages in discrimination may be subject to disciplinary action up to and including dismissal.

In addition, the District strives to ensure that every student experiences a safe and welcoming school environment, free from bullying. When students do experience or witness bullying, schools offer a variety of supports, such as counseling, check-ins, social skills groups, and other programs or services. This is to ensure that students feel safe at school and understand what to do whenever confronted with bullying behavior. Interventions may be offered to the target, aggressor, or bystander.

## **SEXUAL HARASSMENT/TITLE IX COMPLAINTS**

Davis Joint Unified School District is committed to making the schools free from sexual harassment and discrimination. Sexual harassment is a form of sex discrimination under Title IX of the Education Amendments of the Civil Rights Act of 1972 and is prohibited by both federal and state laws. The law states that no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.

The District prohibits sexual harassment of students by other students, employees, or other persons, at school or at school-sponsored or school-related activities.

According to California Educational Code, sexual harassment means any form of discrimination which includes, but is not limited to, unwelcome sexual advances, requests, or other verbal visual or physical conduct of a sexual nature made by someone from or in the educational setting under any of the following conditions:

- Submission to the conduct is explicitly or implicitly made a term or condition of an individual's academic status or progress; or
- Submission, or rejection of, the conduct by the individual is used as a basis of academic decisions affecting the individual; or
- The conduct has the purpose or effect of having a negative impact upon the individual's academic performance or of creating an intimidating, hostile or offensive educational environment; or
- Submission to, or rejection of, the conduct by the individual is used as a basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution.

The District strongly encourages any student who feels that they are being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult to immediately contact their teacher, the principal, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the principal.

Additional information on District Sexual Harassment/Title IX policies and/or how to file a complaint can be found on the District's Title IX website.

## **GENERAL COMPLAINT PROCESS**

When a parent or student has a complaint, they are encouraged to talk to the school employee directly involved in the situation. If the issue cannot be resolved there, then the principal, or administrative designee, will intervene and strive to resolve the issue to the satisfaction of the parent and student. When parent or student complaints cannot be resolved at the site level, the Student Support Services Department conducts an investigation and provides a formal written response. Similarly, when there is complaint regarding a compliance issue, the department investigates and responds to items related to Americans with Disabilities Act, Williams Act, ACLU and Office of Civil Rights, or any other compliance agency.

For more information, see Complaints and Bullying Prevention on the DJUSD website.

## **DSHS GENERAL INFORMATION**

### **ACADEMIC CENTER**

Students who need additional support to succeed at Davis Senior High School and/or to prepare for college, have a wide variety of programs to choose from. The Academic Center is one program designed to meet these needs. Students in all grades who need support in any class are eligible to come during the school day, during lunch, and before and after school. Any student can also be referred by their teacher during class. The Academic Center provides free tutoring to all students in all subjects during lunch and after school, from 7:30am until 4:30pm, Monday through Thursday and 7:30am to 3:30pm on Friday. Tutors support students in their academic classes during the school day. Talk to your counselor, teacher, or come to the Academic Center for more information.

### **ASSOCIATED STUDENT BODY CARDS-ASB**

The purchase of an ASB card makes a student a participating member of the Associated Student Body. Such cards entitle the purchaser to free passes to all home games. ASB card holders will receive free admission to all regular season DSHS athletic events, reduced prices to most dances and other activities, both on and off campus. Cards can be purchased at registration and are also available in Finance Office.

### **CELL PHONES & ELECTRONICS**

Students are permitted to have cell phones and electronics at school; however, it is against school policy and California state law (Cal. Ed. Code § 48901.5) for a student to use any electronic device during instructional time without explicit permission from the classroom teacher or substitute. Violation of this policy may include having the device visible or audible during instructional time. The consequences for violating this policy are listed below and posted in every classroom. Teachers will receive a cell phone form in your box. The cell phone applies to individual classes. Teachers will fill out the form for the 1st offense, send it to the office and the VP will input it into the AEquitas and put it back in the teacher's box. This way, the teacher and VP have documentation about what step the student is on.

Cell phones are to be on silent and stored away during instructional time, including time out of the classroom on a hall pass and during ALL school and state assessments/tests. Cell phone usage is permitted only before school, during transitions, lunch, and after school. Students will not be allowed to use cell phones during class time. School employees may require a daily "office check-in/check-out" of cell phones at any time for failure to follow school policy.

According to CA Ed Code 48900s the following actions which occur while on school grounds, take place while going to or coming from school, during the lunch period whether on or off campus and during or while going to or coming from a school sponsored activity are subject to discipline.

<b><u>Offenses</u></b>	<b><u>Communication</u></b>
<b>1st Offense:</b> Student may pick-up cell phone/electronic device from the teacher at the end of class.	<b>1st Offense:</b> Teacher to notify student of initial 1st Offense warning.
<b>2nd Offense:</b> Parent must pick up cell phone/electronic device at end of student's school day in the front office. Lunch Detention issued and parent/guardian contacted.	<b>2nd Offense:</b> Site Admin Assistant/VP Admin Assistant (Communication) to inform family by end of day.
<b>3rd Offense:</b> Parent picks up cell phone/ electronic device and will agree via Student Contract that student will not have possession of cell phone/electronic device during regular school hours. Student signs agreement acknowledging that subsequent offenses may result in suspension for defiance of school policy. <u>This could result in the cell phone being "office check-in / check-out" for school administration for a month's time.</u> Lunch Detention issued and parent/guardian contacted. School Administrator will meet with the student and family to implement a Behavior Contract.	<b>3rd Offense:</b> Site Admin Assistant/VP Admin Assistant (Communication) to inform family by end of day of issuance and reminder the Thursday prior to assigned Lunch Detention. 1. School Administrator will meet with the student and family to implement a Behavior Contract.
<b>Fourth and future offenses:</b> May result in in-school suspension. School Administrator will place student on No Activities List (N.A.L.) for that Quarter	<b>Fourth and future offenses:</b> 1. School Administrator (Communication) to inform family by end of disciplinary process. 2. School Administrator will place student on No Activities List (N.A.L.) for that Quarter

## **CLUBS AND ORGANIZATIONS**

Feeling connected to your school makes your time here more fun and more fruitful. We encourage you to participate in some of the many club opportunities at DSHS. Clubs are required to have a credentialed faculty sponsor. Students may sign up for clubs on Club Faire Day in the fall. Clubs can be re-activated and formed by late September. Students who wish to form clubs for the second semester may appeal to Student Government during the first week of the new semester. Club meeting times and places must be announced in the Daily Bulletin. Club advisors must approve and sign all announcements.

Each club must submit an application form and constitution. Each club must have at least five (5) members, other than the leadership (president, VP, Sec/Treasurer) to form a club. They must meet a minimum of two (2) times per month and submit minutes to the Executive Board. The advisor must be present in order for the meetings to count. Club applications are screened by administration after Student Government has made its selections.

## **COLLEGE VISITS**

Seniors may request pre-approval for a maximum two (2) days of college visits as excused absences. Requests must be submitted in writing to an administrator at least 3 business days prior to the absence, and administrator must give written approval. Absences for college visits will only be cleared when the pre-approval is turned in to the attendance office, followed by submission of appropriate documentation from the institution of higher education after the visit. This verification must be provided within 3 business days after the absence. Any college visit completed without pre-approval or for which documentation is not provided will be **unexcused**.

## **COMPUTER LAB AND RESEARCH STATIONS IN THE SCHOOL LIBRARY**

Computers are available for individual use and online research when not reserved for full classes. Students will need their ID card to reserve a computer in the library lab. Printers are also available for document processing. Students may print up to 4 black- and- white pages a day. Additional black and white prints can be printed for 10 cents a page.

## COMPUTER USE POLICY

Computers must be used in a manner that is consistent with the school's educational purposes and environment. Davis Senior High School staff and the DJUSD Instructional Technology department reserve the right to monitor, under appropriate conditions, all data contained in the system to protect the integrity of the system and ensure compliance with the policies and rules governing the use of its computer systems. Furthermore, the Davis Joint Unified School District reserves the right to refuse computer services at any time. Each student receives a unique logon. Students have email capability and can save work in their Google Drive. Using this system indicates a student's awareness of and consent to the terms and conditions of use set forth by the DJUSD Acceptable Use Policy found at <http://www.djUSD.net>.

## COUNSELING APPOINTMENTS

Davis High Counselors are available to support students and families in their social, emotional and academic progress. Students may schedule appointments online at [dshs.djUSD.net/counseling](http://dshs.djUSD.net/counseling) (select "Online Scheduler" and follow the instructions). Students may also email their counselors with questions or concerns.

## DAILY BULLETIN ANNOUNCEMENTS

Bulletin announcements, which advertise school events, must be approved by the activity sponsor. We are unable to advertise non-school events. The daily bulletin is available online at <http://dshs.djUSD.net/news/> through Canvas and Facebook. Parents/guardians can sign up to receive the bulletin at <http://mailman.dcn.org/mailman/listinfo/dhsbulletin>.

## DRESS CODE

DJUSD RECOGNIZES THAT THE RESPONSIBILITY FOR THE DRESS AND GROOMING OF A STUDENT RESTS PRIMARILY WITH STUDENTS AND THEIR PARENTS OR GUARDIANS.

The District's goal is to promote student safety and to create a respectful community that is welcoming to all students. The District Dress Code policy applies to all schools in the district.

Allowable Dress and Grooming:

- Students must wear clothing which includes a shirt with pants, skirt, dress, or the equivalent.
- Shirts and dresses must have fabric in the front and on the sides.
- Clothing must cover undergarments; however, waistbands and bra straps may show.
- Fabric covering all private parts must not be transparent.
- Footwear must be worn at all times and must not limit student participation in school activities.
- Hats and other headwear must allow the face to be visible and not interfere with the line of sight to any student or staff (hoodies must allow the student's face and ears to be visible to staff)
- Clothing must be suitable for all scheduled classroom activities including physical education (PE), science labs, wood shop, and other activities where unique hazards exist.
- Specialized courses may require specialized attire, such as sports uniforms or safety gear

Non-Allowable Dress and Grooming:

- Clothing may not depict, advertise, or advocate the use of alcohol, tobacco, marijuana, or other controlled substances.
- Clothing may not depict violence, obscenities, pornography, nudity, or sexual acts.
- Clothing may not use or depict hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or any other protected groups
- Clothing must not threaten the health or safety of any other student or staff member.

Generally, students who do not follow the dress code will be referred to the school office to correct the issue, which may include changing into PE clothes, wearing a t-shirt provided by the school, or being sent home to change. Every effort will be made by school staff to avoid embarrassing or shaming the student. All corrective actions will be reported to the parent/guardian.

## Dress / Appropriate Clothing

The following guidelines shall be in effect for all school-related activities. School administration reserves the right to amend this policy at any time.

Policy Expansion: DSHS students are required to have their Student ID on their person at all times during school hours and any school related activities/events.

Please refer to the above stated DJUSD Dress Code Board Policy for specific information related to dress code. Violations of these rules may result in a student having to change clothing or to be sent home to change, contact made with parents, and/or progressive consequences for repeat violations.

According to CA Ed Code 48900s the following actions which occur while on school grounds, take place while going to or coming from school, during the lunch period whether on or off campus and during or while going to or coming from a school sponsored activity are subject to discipline.

<u>Offenses</u>	<u>Communication</u>
<b>1st Offense:</b> Warning, required to stay in front office until changed and parent/guardian notified	<b>1st Offense:</b> Site Admin Assistant/VP Admin Assistant
<b>2nd Offense:</b> Lunch Detention assigned, required to stay in front office until changed and parent/guardian notified	<b>2nd Offense:</b> Site Admin Assistant/VP Admin Assistant (Communication) to inform family by end of day.
<b>3rd Offense:</b> Lunch Detention, required to stay in front office until changed and parent/guardian notified	<b>3rd Offense:</b> Site Admin Assistant/VP Admin Assistant (Communication) to inform family by end of day of issuance and reminder the Thursday prior to assigned Lunch Detention.
<b>4th and future offenses:</b> School Administrator (Communication) to inform family by end of disciplinary process to assign 1-day in-school suspension	<b>4th and future offenses:</b> Site Admin Assistant/VP Admin Assistant (Communication) to inform family by end of day of issuance and reminder the Thursday prior to assigned In-School Suspension.

## FOOD SERVICE

Breakfast is served beginning approximately 30 minutes prior to the beginning of the school day. Snacks are available during the morning break. Every effort is made to serve all those in line, but no food may be sold after the sprint bell. At lunchtime, there is a full menu cafeteria meal that includes free and reduced lunch. Clubs and other school organizations are not allowed to sell food on campus except on Special Food Fair days. Talk to the ASB Advisor (Student Government) for more information.

**Free meals are available for eligible students. For more information, see the Student Nutrition Services section on the DJUSD website.**

## GENDER IDENTITY AND EXPRESSION

California law and District policy require that all programs, activities, and employment practices be free from discrimination based on sex, sexual orientation, or gender identity. This policy is designed in keeping with these mandates to create a safe and non-stigmatizing learning environment for all students and to ensure that every student has equal access to all school programs, facilities, and activities. State law requires that all students shall be permitted to participate in sex-segregated school programs and activities, including athletic teams and competitions, and use facilities consistent with their gender identity, irrespective of the gender listed on the student's records. School site administration shall coordinate with the District's Student Support Services Department whenever a student requests or the administration identifies a need to accommodate a student's gender identity and/or gender expression. For more information, see LGBTQIA Supports on the DJUSD website.

**Gender Neutral bathrooms** are located in the All-Student Center, C-Wing & P-Wing, and the Nurse's Office in the Administrative Building. The Gender-Neutral locker room is in the South Gym

## **LIBRARY**

The library is open before and after school as well as lunch most school days. Check with the library for current hours of operation. School rules apply and a high standard of behavior is expected. No food or drink is allowed in the library. The library contains approximately 33,000 items for your research and recreational use. Reference materials and magazines are loaned overnight, pamphlet and AV materials for three days and books for four weeks.

## **LOCKERS**

Students may only use a locker that has been assigned to them. Students may need to share a locker and must provide their own locks. Keyed locks are more secure and are recommended. Only books and class materials should be stored in lockers. Vandalism of lockers can occur, especially on weekends and holidays. Students are encouraged to empty their lockers daily. Thefts or vandalism should be reported to the Main Office immediately. ***The school assumes no liability for theft or damage regarding locker contents.*** The student is responsible for school materials/books that are vandalized, stolen or damaged by weather conditions. Please leave all personal items of value at home.

**Important note:** Lockers are school property and as such are subject to search at any time. Never bring illegal items to be stored there.

## **MURAL AND WALL PAINTING**

Mural and wall painting is considered vandalism unless it is approved by the school and district beforehand. Contact school administration if you have ideas about a project.

## **PARKING LOTS**

Students may park their cars in the Veteran's Memorial lot east of the school, near the stadium, and on streets along the perimeter of the campus. Some residential streets are regulated by the Preferential Parking District and are off limits to non-residents. Students may not park their cars in spaces reserved for staff or the staff only parking lot. Violators will be ticketed, may have their cars towed at owner's expense and/or face disciplinary consequences. Students may not sit in, congregate around, or retrieve belongings out of their vehicles during the school day. Drive safely! Irresponsible driving will be reported to the police and to parents.

## **POSTER AND LEAFLET INFORMATION**

School posters and fliers must be approved by an administrator and may be posted on designated blue painted areas only. See any administrator or the activities director for guidelines. Outside organizations wishing to distribute notices to student and staff must submit content via the Peachjar Digital Flyer process available on the DJUSD website or contact the Public Information Office at 530-757-5300 (x149).

## **PREGNANT AND PARENTING STUDENTS**

Students will not be excluded or denied any educational program or activity, including any class or extracurricular activity, solely on the basis of the student's pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery. In addition, the district shall not adopt any rule concerning a student's actual or potential parental, family, or marital status that treats students differently on the basis of sex. For more information, please see BP 5146 Married/Pregnant/Parenting Students at <http://www.gamutononline.net/district/davis/>

## **ROLLER BLADING, SKATEBOARDING AND BIKING ON CAMPUS**

Rollerblading, skateboarding and biking on campus are prohibited by school policy and city codes. Failure to stop and/or leave is regarded as trespassing and defiance and will be handled according to the district's Progressive Discipline Policy.

## **SCHOOL DANCES**

A current dance contract signed by a parent or guardian must be on file to attend any school dance. Persons attending dances must be Davis Senior High School students or approved as guests of DSHS students during school hours. All dances will end no later than midnight. Two formal dances are held each year, Junior Prom and Senior Ball, and are the only dances where outside guests under 20 are permitted with approval of administration. Faculty members as well as parents chaperone dances. Campus dances are also monitored by Davis Police Officers.

## **STUDENT GOVERNMENT**

This is an elective class, determined by a spring application process, which meets daily during 4th period. It is here that elected officers, committees, and other class members discuss and act on issues relating to students. The student body elects a President, Vice President, Secretary, Treasurer and School Board Representatives, and Clubs Commissioner. These officers, along with the Sophomore Senate and the presidents of the junior and senior classes, make up the Executive Board. Students must demonstrate positive attendance and behavior to be considered for and to retain leadership positions at DSHS.

## **STUDENT PROTESTS AND DISTURBANCES/ EXPRESSIONS OF FREE SPEECH ON CAMPUS**

Knowing there are widely held and differing opinions in our Davis community around controversial topics, DJUSD recognizes the rights of students to express their views in exercise of their First Amendment rights. In the case of on-campus student protests or expressions of free speech on campus, expectations for student behavior will be maintained in order to ensure safety. We also encourage families to discuss with students their views about controversial events.

Generally, normal instruction will continue during any voluntary, organized activity on campus and students who choose to participate in planned, on-campus activities are expected to return to class following such events.

Students who leave class to participate in off-campus or other unauthorized activities will be considered "unexcused." An initial unexcused absence will result in a phone call notification of the absence to the parent/guardian. Students who participate in a campus disturbance shall be subject to disciplinary action in accordance with Board Policy and Administrative Regulations (See Board Policy 5131.4 and Administrative Regulation 5131.4).

## **PROHIBITED STUDENT SPEECH**

District policy aligns with California Education Code Section 48907. It states that student expression shall only be limited as allowed by law to maintain an orderly school environment and to protect the health, safety, and rights of all members of the school community. It also states that bullying, harassment, or intimidation will not be tolerated and will be subject to disciplinary action. Schools may discipline students for speech that is prohibited and not protected by the U.S. Constitution, California Constitution, or California Education Code.

Student speech may be prohibited if it (1) creates a clear and present danger of unlawful acts on school premises, (2) violates lawful school regulations, or (3) causes a substantial disruption of the orderly operation of the school. Prohibited speech may take place off-campus in a way that becomes public to those in the school community, often through social media.

Obscene speech is unprotected by California and Federal regulations. Obscene speech is speech that an average person would find portrays an indecent interest in sex, offensively describes sexual conduct, and lacks serious artistic, political, or scientific value.

Defamation is not protected speech. Defamation includes libel and slander. Defamation includes making false statements of fact that harm another's reputation. Libel is written defamation, while slander is spoken defamation. Statements of opinion or statements the speaker reasonably believes to be true are not considered defamation.

## **STUDENT SURVEYS**

Surveys, even if they are part of a classroom assignment, must be approved by an administrator in advance of issuance.

## **TEXTBOOK CHECKOUT**

All students must have a current school ID card with a barcode to be issued materials from the library or the textbook room. ID cards are issued at the start of the year during Schedule Pickup. This card will be used all school year, so bring it to school every day or have a quality photo of the ID on your cell phone. Textbook checkouts may be delayed if there are outstanding debts or obligations. Grades and diplomas may also be withheld until library and other school debts/obligations are cleared.

## **TOBACCO**

The Board prohibits the use of tobacco products at any time in district-owned or leased buildings, on district property and in district vehicles. The products prohibited include any product containing tobacco or nicotine, including, but not limited to cigarettes, cigars, miniature cigars, smokeless tobacco, snuff, chew, clove cigarettes, betel, electronic cigarettes, electronic hookahs, and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products.

This prohibition applies to all employees, students and visitors at any school sponsored instructional program, activity or athletic event held on or off district property. Any written joint use agreement governing community use of district facilities or ground shall include notice of the district's tobacco-free schools policy and consequences for violations of the policy. For more information, see Behavior Intervention and Dress Code the DJUSD website.

## **VISITORS/GUESTS**

Davis Senior High School does not grant passes during the instructional day. If approved by administration, a guest who is under the age of 21 may attend Junior Prom and Senior Ball dances.

- Hats and other headwear must allow the face to be visible and not interfere with the line of sight to any student or staff (hoodies must allow the student's face and ears to be visible to staff).



## EMERGENCY RESPONSES

### PHONE NUMBERS:

DSHS 530-757-5400 ext 175      Emergency: 9-911

**EVACUATION SITES:** Location #1: Classes Lineup off campus      Location #2: DSHS Stadium

STUDENT RESPONSE	STAFF RESPONSE
<b>EVACUATION: Signal = Fire Alarm</b> (May be used for fire, gas leak, chemical leak in lab, etc.)	
Leave belongings in room (unless medications are needed) <ul style="list-style-type: none"><li>• Move calmly to evacuation location #1</li><li>• Stay with your class at all times for roll call</li></ul>	Take Red Emergency Binder, Emergency Backpack, cell phone, keys <ul style="list-style-type: none"><li>• Proceed immediately to evacuation area</li><li>• Take attendance (hold red side of folder up if missing/extra students)</li><li>• Keep students near you in assigned area</li><li>• Return to building via instructions from administrator or emergency official</li></ul>
<b>LOCK DOWN: Signal = Bell and Public Address System</b> (May be used for explosions, violent intruders, gunfire, etc.) <b><u>DO NOT LET ANYONE IN OR OUT OF THE ROOM</u></b>	
<b>If indoors or can get indoors quickly:</b> <ul style="list-style-type: none"><li>• Turn out lights</li><li>• Help teacher lock door (or move furniture to block door if door can't lock)</li><li>• Move away from windows and down onto the floor</li><li>• Find shelter behind or under furniture (tables, chairs)</li><li>• Stay calm and be patient and keep quiet</li><li>• Open the Emergency Backpack if needed</li><li>• No cell phone usage unless given permission by adult</li></ul> <b>If outdoors and away from the school:</b> <ul style="list-style-type: none"><li>• Go quickly to a safe place, then move to evacuation site #2</li><li>• Wait for school people or police to meet you and give instructions</li></ul>	<b>If indoors or can get indoors quickly:</b> <ul style="list-style-type: none"><li>• Gather students rapidly, and lock all doors</li><li>• If door cannot lock, barricade the door with furniture</li><li>• Close windows, curtains, and blinds</li><li>• Move away from windows and down onto the floor</li><li>• Seek shelter behind or under whatever is available</li><li>• Consider moving students to more interior spaces or escaping through back door if possible</li><li>• Take attendance and give Incident Commander the names of missing or extra students</li></ul> <b>If outdoors and away from the school:</b> <ul style="list-style-type: none"><li>• Escort students to evacuation site #2 and keep contained</li><li>• Take roll and alert incident commander of students with you</li><li>• Release students only to parents (check ID) or authorities</li></ul>

<b>SHELTER IN PLACE: Signal = Bell and Public Address System</b> <b>(May be used for Bomb Threat, Severe Weather, Animal Disturbance, Disorderly Conduct, etc.)</b> <b>DO NOT LET ANYONE IN OR OUT OF THE ROOM</b>	
<b>If Indoors or can get indoors quickly:</b> <ul style="list-style-type: none"> <li>• Help teacher lock doors and close windows, curtains/blinds</li> <li>• Move away from windows</li> <li>• Stay calm and be patient</li> <li>• No cell phone usage unless given permission by adult</li> </ul> <b>If outdoors and not near school building:</b> Go to evacuation site #1 or #2 <ul style="list-style-type: none"> <li>• Wait for school people or police to meet you and give instructions</li> </ul>	<b>If indoors or can get indoors quickly:</b> <ul style="list-style-type: none"> <li>• Lock all doors</li> <li>• Close windows, curtains, and blinds</li> <li>• Move students away from windows</li> <li>• Take attendance and give office the names of missing or extra students</li> <li>• Can continue instruction if directed by Incident Commander</li> </ul> <b>If outdoors and not near school building:</b> <ul style="list-style-type: none"> <li>• Escort students to evacuation site #1 or #2 and keep students near you</li> <li>• Take roll and give office names of students with you</li> <li>• Release students only to parents (check ID) or authorities</li> </ul>
<b>EARTHQUAKE/TORNADO: Signal = Bell or Public Address System</b>	
<b>If Indoors:</b> <ul style="list-style-type: none"> <li>• Duck under desk/table and cover head and neck with hands</li> <li>• Stay away from windows or furniture that can fall over</li> </ul> <b>If outdoors:</b> <ul style="list-style-type: none"> <li>• Earthquake: Drop to ground away from buildings, trees, and power lines and stay put</li> <li>• Tornado: Move indoors if possible; stay out of vehicles and lie down in ditch or low area</li> </ul>	<b>If indoors:</b> <ul style="list-style-type: none"> <li>• Duck under desk/table and cover head and neck with hands</li> <li>• Close curtains and blinds</li> <li>• Direct students away from windows or furniture that can fall</li> </ul> <b>If outdoors:</b> <ul style="list-style-type: none"> <li>• Earthquake: Drop to the ground away from buildings, trees and power lines; maintain position for aftershocks</li> <li>• Tornado: Move indoors if possible; stay out of vehicles and lie down in a ditch or low depression area</li> </ul>
<b>TEACHER DOWN or MEDICAL EMERGENCY</b>	
<b>If teacher unable to provide direction do this now:</b> <ul style="list-style-type: none"> <li>• One student calls 9-911 from classroom phone</li> <li>• One student runs to next room for help</li> <li>• One student runs to office for help</li> <li>• One student calls the office (number on wall by phone)</li> </ul> <b>When adult arrives:</b> <ul style="list-style-type: none"> <li>• Stay calm and do not distract staff during emergency</li> <li>• Stay clear of the area</li> </ul>	<b>Practice with students so that they will know what to do:</b> <ul style="list-style-type: none"> <li>• If you are the down teacher</li> <li>• If you are called away to respond to an emergency</li> </ul> <b>If you are assisting in a medical emergency:</b> <ul style="list-style-type: none"> <li>• Verify that 9-911 and the office has been called</li> <li>• Assist victim until emergency responders arrive, or</li> <li>• Assist with campus supervision</li> <li>• Help clear path for medical personnel/emergency vehicles</li> </ul>

# ACADEMIC PLANNING AND CAREER & SCHOLARSHIP PREPARATION

## COUNSELING SERVICES

Each student is assigned to a school counselor to help make their educational experience at DSHS successful. Counselors assist students with high school academic programming, educational and career planning and interpersonal issues that may affect student progress. Students are encouraged to make appointments with their counselors regularly. Additional Counseling information and our course catalog can be found at: <http://dshs.djUSD.net/>.

COUNSELOR ASSIGNMENTS - BY STUDENT LAST NAME	
A-Z	A-Z (Spanish-Speaking)
<b>A-B:</b> Cathie Pereira <b>C-D:</b> Elizabeth Arroyo <b>E-F:</b> Elizabeth Sanchez <b>G:</b> Cathie Pereira <b>H-L:</b> Katherine Parker <b>M-O:</b> Kim Liu <b>P-R:</b> Ann Murao <b>S:</b> Kim Liu <b>T-W:</b> Ann Murao <b>X-Z:</b> Katherine Parker	<b>A-L:</b> Elizabeth Arroyo <b>M-Z:</b> Elizabeth Sanchez

## COLLEGE AND POST HIGH SCHOOL PLANNING RESOURCES

Counselors introduce NAVIANCE (web-based college/career planning tool) to all English 10 classes in the fall. Juniors review college planning tools in NAVIANCE mid-year in their US History classes. Our College and Career Center has information about colleges, career and technical training, military academies, scholarships, financial aid, and summer programs.

## COLLEGE NIGHT

College Night occurs in spring for juniors and their parents/guardians.

## COLLEGE PLANNING

UC, CSU, and private college workshops are provided in the fall. Seniors are sent a copy of their transcripts in the fall. It is important that seniors review their transcripts to assure they are meeting the requirements for a high school diploma and a-g requirements.

## EDUCATION TESTING SERVICE CODE (FOR PSAT/SAT/AP): 050730 PLANNING AND SCHEDULING CLASSES

Course offering information and registration occurs during the spring semester for the following year.

**Schedule Changes:** Changes requested after the course planner has been submitted will be made only for the following reasons:

- Senior needs to make up deficient graduation credits.
- Student received a D or F grade and needs to repeat the class for high school graduation requirements or to improve GPA for college eligibility requirements.
- Student is in the incorrect course level.
- Course requested will not be offered due to budgetary restraints or low-class size
- Student accepted into class at summer school.

During the first three weeks of school, students may request a change in their schedule according to the following guidelines:

- Level change request (AP or honors to college prep, or vice versa).
- Placement recommendation based on academic performance.
- Medical Health Issues require adjustment in schedule.
- Course needed for graduation requirement or to meet minimum a-g requirements.

## DEADLINE FOR DROPPING A COURSE

- A student who drops a course during the first three weeks of the course may do so without any entry on his/her transcript.
- A student who drops a course after the first three weeks of the course shall receive an F grade on his/her transcript, unless otherwise decided by the principal or designee because of extenuating circumstances (DJUSD Administrative Regulation 5121). This policy affects all courses.

Changes require a petition form that is available at the Counseling Office. Changes are not guaranteed. If problems arise, parents and students are advised to speak with the classroom teacher to identify strategies for success.

**Please Note:** Core classes may not be dropped. Requests for teacher changes will not be honored.

**Juniors and Seniors must be enrolled in 5 classes. Sophomores must be enrolled in 6 classes.**

**Repeating a Course:** Courses repeated to remediate a D or F grade will be granted credit only once. Grades for both courses will remain on the transcript, but only the credits and grade earned at the end of the semester/year and placed on the transcript in the repeated course are counted in the over-all high school grade point average. If the grade in the repeated course is F, the previous grade will be reinstated.

## GRADE LEVEL STATUS

**10th Grade Students** are **probationary** if they have completed fewer than 50 credits by the beginning of grade 10.

**11th Grade Students** are **probationary** if they have completed fewer than 100 credits by the beginning of grade 11.

**12th Grade Students** must have completed at least 160 credits and will be **changed to Junior standing** and will not be considered part of the senior class. Please see counselors for educational alternatives.

## GRADING SYSTEM

Letter grades of A, B, C, D and F are earned in all courses except Physical Education and Independent Lifetime Sports (ILS), where students may receive a Pass/Fail grade. AP and Junior and Senior Honors courses receive extra grade point in calculating the college and total GPAs, for grades of C and above. When computing a grade point average, an incomplete grade is calculated as an F grade, carrying no credit.

**Failing Grades:** Failing grades receive no credit and may be repeated to meet minimum graduation requirements or a-g eligibility.

**Incomplete Grades:** Incomplete grades must be completed within the following **nine weeks of school**. An incomplete grade must be accompanied by a contract specifying what work and understanding the student need to earn a grade. All "Incomplete" grades become "F" grades if work is not completed within this time limit. It is students' responsibility to make up any incomplete grades.

**Transcripts and Grade Records:** Official transcripts may be requested for colleges and scholarships via the DSHS website.

## GRADUATION STATUS

**Students are responsible for making sure graduation requirements are met.** Counselors are available to assist all students with graduation requirements.

**To graduate from DSHS, students must successfully complete 230 credits.**

## GRADUATION DEFICIENCIES

Students with credit deficiencies must sign a contract to attend classes during summer session or the following fall semester to complete graduation requirements. School policy allows seniors who have completed 220 of the 230 credits required by the date of graduation to participate in formal graduation ceremonies. Diplomas for these students are held in the Counseling Office until all credits are completed.

**Note:** If work is not completed by the end of the summer following graduation, a diploma from Davis Senior High School will not be issued.

## SCHOLARSHIPS

A scholarship list is available in the DSHS NAVIANCE program and the College & Career Center.

## TRANSCRIPTS/GRADE RECORDS

Transcripts (official and unofficial) may be requested via the DSHS website at <https://dshs.djUSD.net/counseling/transcripts>

## WORK PERMITS

In California, all students under 18 enrolled in compulsory education must secure a work permit from their school. Work permits may not be granted to students that are not in good standing, including those that are not meeting attendance expectations, are not passing classes or have recent disciplinary issues. The steps below outline the work permit process:

1. Students pick up a blank work permit application from the DSHS College & Career Center or complete the online application at <https://www.dir.ca.gov/dlse/dlseformb1-1.pdf>.
2. Students and parents/guardians complete the upper portion of the work permit and take the work permit to the future employer to fill out the lower section, including signature.
3. Students submit the completed work permit application to the DSHS College & Career Center for administrative review and approval (academic performance, attendance, and behavior will be considered). Every attempt will be made to have the approved work permit ready for the student to pick up within three school/working days.
4. Students are responsible for checking in with the school to see if the work permit has been approved.
5. When the work permit is approved and ready for pick-up, the student will sign, in person, the permit and an attendance/grade contract.
6. Students return the final work permit to their employer. A copy of the permit and the original attendance/grade contract will be kept on file at DSHS.

## ATHLETICS

### CURRENT SPORTS

#### Fall Sports:

**Boys:** Football, Water Polo\*

**Girls:** Field Hockey\*, Volleyball\*, Tennis\*, Water Polo, Flag Football, Golf\*

**COED:** Cheerleading\*, Dance\*, Cross-Country

#### Winter Sports:

**Boys:** Basketball\*, Wrestling, Skiing, Snowboarding, Soccer\*

**Girls:** Basketball\*, Wrestling, Skiing, Snowboarding, Soccer\*

**COED:** Cheerleading\*, Dance\*

#### Spring Sports:

**Boys:** Baseball\*, Tennis\*, Golf\*, Track & Field\*, Swimming\*, Diving\*, Lacrosse\*, Volleyball\*

**Girls:** Track & Field\*, Swimming\*, Diving\*, Badminton\*, Lacrosse\*, Softball\*

\*Try-outs required.

Check the Athletics Website: <http://dshs.djUSD.net/> for updated information.

## ATTENDANCE

The success and wellness of all students in DJUSD is important to us. Students are better able to thrive mentally, socially, and emotionally when consistently attending and engaging in the daily learning opportunities provided at school.

***Studies have shown that 83% of students who are chronically absent in kindergarten and first grade cannot read at grade level by the third grade.*** This statistic illustrates how important and powerful consistent attendance is for all students. It is DJUSD's goal to offer student engagement and learning that promotes academic achievement. This can only be successful if students attend school daily and take full advantage of educational opportunities.

Attendance also has a direct effect on the budget of the district, and therefore, the higher the attendance rate, the more funding the district receives. If student attendance increases, there will be increased revenue for employee compensation and improved educational opportunities.

Below are some of the reasons that qualify as an **excused** absence for the State of California. For a more comprehensive list of reasons, please see Attendance and Engagement on the DJUSD website.

- Student absence due to illness inclusive of absences for behavioral or mental health and/or medical, dental, optometry or chiropractic appointments
- Attending the funeral services of a member of the student's immediate family (one day if the service is in California and three days if the service is out of state)
- Observance of a holiday or ceremony of his or her religion, attendance at religious retreats
- Serving as a member of a precinct board of an election
- Spending time with a member of the student's immediate family, who is an active-duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to combat zone or combat support position.

**Having an absence excused allows a student to make-up missing work but does not provide funding to the district.** The only way the district receives attendance funding is for the student to be in class or a sanctioned school activity, to be receiving home or hospital services as requested by a licensed physician, or to participate in short-term independent study. Short-term independent study is available for students who know in advance that they will be absent for five or more school days and enables the student to stay current with coursework provided by their classroom teachers. For more information, see Short Term Independent Study and Attendance and Engagement on the DJUSD website.

## REPORTING AN ABSENCE

To report a full day or a partial absence the legal guardian needs to contact the attendance office. If it is a partial absence, the student needs to check in or out at the attendance office window to pick up a pass before going to class or leaving campus.

1. On the same day as the absence, the parent/guardian should call the attendance office and leave a voicemail at 757-5400 ext. 115. If you cannot leave a voice mail or bring in a note, please email the attendance office at [mleigh@djUSD.net](mailto:mleigh@djUSD.net) and [vrueदारincon@djUSD.net](mailto:vrueदारincon@djUSD.net).

Please include in your call, note, or message:

- a. Date and Period of the absence
  - b. Students ID number
  - c. Relationship with the student
  - d. Legal Full Name of the student that is registered with the school
  - e. Reason for the absence (either medical or personal) A medical reason is related to the physical or mental health of the student. A personal reason is anything other than a medical reason.
  - f. If it is a college visit, the legal guardian needs to email [mleigh@djUSD.net](mailto:mleigh@djUSD.net) or [epaglai@djUSD.net](mailto:epaglai@djUSD.net) with the following information: student name, grade, date of visits, college visiting and the college email confirmation or welcome letter. Please send this email at least three (3) days in advance so that it can be reviewed and approved by the vice principal. Only seniors are excused for two (2) days for the college visit, including travel time.
  - g. If the student has an ongoing medical condition that might affect the attendance, please email a doctor's note to the school nurse.
  - h. If the student has an ongoing or recurring medical appointment or religious observance, a note must be on file with the Attendance Office with the dates and time the student needs to leave/ return to campus.
2. Steps to reporting an absence, late arrival, or early dismissal:
    - a. **Steps for a full day or partial day absence -**
      - The legal guardian must contact the attendance office to report absence.
      - If a partial absence is reported, the student must check in or out at the attendance window to pick up a pass before going to class or leaving campus.
    - b. **Steps for early dismissal -**
      - Legal guardians of the students are expected to inform the attendance office of the need for an early dismissal prior to the medical or personal appointment.
      - The student needs to pick up their pass at the attendance window to leave school before leaving for the appointment.
      - Students are allowed to leave campus after checking out.

- If the student is returning to school after the appointment, they will check back in with the pass we gave them at the attendance window. If the student is not returning, the student will return the pass to the attendance window the following day.
- A pass to leave school is *not* necessary during open campus, lunchtime.

#### c. **Steps for arriving late at school -**

- The legal guardian must inform the attendance office that the student will arrive late for medical or personal reasons.
- The student must check-in at the attendance window.
- Attendance staff will issue a pass to the student to go to class.

*Please note that an excused absence is for a medical reason, and an unexcused absence is for a personal reason.*

3. Please give the attendance office 48 hours to input attendance.
4. **If a student attends multiple schools, the parent/guardian must clear the absence with each site.**
5. If no call is made on the day of the absence, the student may bring a note to clear their absence upon their return to school. The note must include legal name of student; student ID#; grade level, reason for absence; date(s) of absence; your relation to the student; and contact phone number.
6. Students who need to leave school early should bring a note to the Attendance Office before school starts. The note must include the legal name of student; student ID#; grade level; reason for absence; requested dismissal time; your relation to the student; and contact phone number. DSHS is a closed campus except for lunchtime; therefore, students **must** check out before leaving campus and **must** check back in upon returning to ensure the student is not marked "Left Without Permission" which counts as an unexcused absence. Students must have a "green pass" from the Attendance Office before leaving campus.
7. The person excusing the absence must be the legal guardian or a student who is 18 years of age.
8. If attendance is inaccurate, the student should request a correction form from the attendance office. The student should bring the form to the teacher for their signature on the correction and return the form to the attendance office.
  - a. Legal Guardian/Parent must: Contact the attendance office with the required information (see above)
  - b. Student must: Bring a note to the attendance office window; and check in and out from the attendance window

## **SHORT-TERM INDEPENDENT STUDY**

Short-term independent study is available for students who know in advance that they will be absent for five or more school days and enables the student to stay current with coursework provided by their classroom teachers. For more information, visit go to <https://dsis.djUSD.net/>, click the Family tab and choose "Register for Short-Term Independent Study".

## **TARDY POLICY (TO A SINGLE CLASS PERIOD)**

Each transition (passing period) to the next class is 6 minutes with three bell sound notifications. For the purpose of this policy, a tardy will be defined as a student who is not inside the classroom when the tardy bell begins to ring. Progressive discipline consequences start over at the beginning of each quarter.

Punctuality is extremely important to the learning process and is an important life skill. All stakeholders must work together to make sure students are present and on time to each class. Continued tardiness will result in **progressive disciplinary consequences**, which may include detentions, phone calls home, and referrals to administration.

Students arriving at school 30-minutes (or more) after school begins must report to the attendance office to check in. Failure to report will result in an unverified absence. Classroom doors must remain locked. Teachers will send students directly to the Attendance Office for a verification pass.

According to CA Ed Code 48900s the following actions which occur while on school grounds, take place while going to or coming from school, during the lunch period whether on or off campus and during or while going to or coming from a school sponsored activity are subject to discipline.

<b><u>Offenses</u></b>	<b><u>Communication</u></b>
<b>1st Offense:</b> Aequitas (Q) automated notification to family.	<b>1st Offense:</b> Aequitas (Q) automated notification to family.
<b>2nd Offense:</b> Lunch Detention assigned for following day	<b>2nd Offense:</b> 1. Attendance Admin Assistant (Report) 2. Site Admin Assistant/VP Admin Assistant (Communication) to inform family by end of day.
<b>3rd Offense:</b> Lunch Detention assigned for following day <u>and</u> Invitation for Parent Escort + Behavior Contract will be implemented	<b>3rd Offense:</b> 1. Attendance Admin Assistant (Report) + 2. Site Admin Assistant/VP Admin Assistant (Communication) to inform family by end of day. 3. School Administrator will meet with the student and family to implement a Behavior Contract and invite parent escort.
<b>4th Offense and future offenses:</b> Lunch Detention assigned for following day <u>and</u> student will be placed on No Activities List (N.A.L.) for that Quarter	<b>4th Offense:</b> 1. Site Admin Assistant/VP Admin Assistant (Communication) to inform family by end of day of issuance and reminder the Thursday prior to assigned Lunch Detention. 2. School Administrator will place student on No Activities List (N.A.L.) for that Quarter

## **TRUANCY LEVELS & CONSEQUENCES**

Per California Ed Code, a student is considered truant after 3 days (21 periods) of unexcused absence. Truant students may not be issued work permits, may have their work permits revoked, may be assigned disciplinary consequences such as lunch or after-school detention, may not be allowed to leave campus during lunch, and may be placed on the "No Activities List." Ed Code mandates that parents/guardians are notified and conferenced with about truancy.

Level 1 (3 days/21 periods of unverified/unexcused absences or truancy tardies)

- 1st Truancy Letter sent.
- Contact with parent and/or student is made. First level contract may be made with student. (Noted in Q)
- In this contact, attendance, grades, possible referrals (phone numbers to help/counseling) and consequences are discussed.

Level 2 (6 days/42 periods of unverified/unexcused absences or truancy tardies)

- 2nd Truancy Letter sent.
- Formal (face to face) meeting is requested by administration to review student attendance records and provide support.
- Level 2 Intervention Truancy Contract (includes 3 weeks of lunch detention) is signed by both student and parent/guardian.
- Note – If the school is unable to contact either the student or parent, it is noted in Q that due diligence was done to try to contact student and/or parent.

Level 3 (9 days/63 periods of unverified/unexcused absences or truancy tardies)

- 3rd Truancy Letter sent.
- Formal (face to face) meeting is requested by administration to review resources and interventions discussed in Levels 1 and 2.
- Possible home visit by School and Davis Police Department representatives. (Noted in Q)
- Administration and Davis Police representatives meet to review school attendance and may assign 8 hours of after school intervention.
- Student may be referred to Davis Attendance Remediation Team (DART) at the District Office for further offers of support and consequences if truancy has not significantly improved as determined by the group. DART hearing will end with completion of a contract for student and family to uphold. Failure to uphold contract may result in referral to the Yolo County District Attorney's Office.

According to CA Ed Code 48900s the following actions which occur while on school grounds, take place while going to or coming from school, during the lunch period whether on or off campus and during or while going to or coming from a school sponsored activity are subject to discipline.

### **UNEXCUSED ABSENCE "DITCHING" CLASS OR LEAVING CAMPUS WITHOUT PERMISSION MARKED "K" - CUT IN AEQUITAS (Q)**

Students are not allowed to be out of the classroom during class time without a pass.

If you leave the classroom during instructional time (to go to the bathroom, library, front office, etc.), then you must have a pass from the teacher. When using the bathroom pass, you must sign out from class on the sign out sheet. Only one student should use the bathroom pass at a time.

If students are gone for an unusually long duration of time, teachers will call the office to notify them in order to make sure you are safe.

Students are not allowed to leave class before the bell rings. Teachers are legally responsible for your person from the time class starts until it ends. Do not ask to be released early, for any reason, unless you have a pass from the attendance office or other staff member for an appointment. Please stay seated until the bell rings.

According to CA Ed Code 48900s the following actions which occur while on school grounds, take place while going to or coming from school, during the lunch period whether on or off campus and during or while going to or coming from a school sponsored activity are subject to discipline.

<b><u>Offenses</u></b>	<b><u>Communication</u></b>
<b>1st Offense:</b> Lunch Detention for following day; parent/ guardian notification via Aequitas (Q).	<b>1st Offense:</b> 1. Attendance Admin Assistant (Report) 2. Site Admin Assistant/VP Admin Assistant (Communication) to inform family by end of day.
<b>2nd Offense:</b> Lunch Detention for following day, parent/guardian notification <u>with</u> invitation to escort student + Behavior Contract will be implemented.	<b>2nd Offense:</b> 1. Site Admin Assistant/VP Admin Assistant (Communication) to inform family by end of day of issuance and reminder the Thursday prior to assigned Lunch Detention. 2. School Administrator will meet with the student and family to implement a Behavior Contract +invite parent for escort
<b>3rd Offense:</b> 1-3 days in-school suspension (based on repeat offense), parent/guardian notification <u>and</u> student will be placed on No Activities List (N.A.L.) for that Quarter.	<b>3rd Offense:</b> 1. School Administrator (Communication) to inform family by end of disciplinary process. 2. School Administrator will place student on No Activities List (N.A.L.) for that Quarter

## **BEHAVIOR INTERVENTIONS**

DJUSD is committed to ensuring that school is a safe learning environment for every student. Beyond academics, school can be a place where students learn valuable life skills that will serve them well as adults and serve our society in beneficial ways. To that end, DJUSD takes a comprehensive approach to matters involving rights, responsibilities, discipline, and restoration.

School staff regard all students as their responsibility to teach, guide, and support. Thus, just as in a home with parents/guardians, all students at school deserve to be treated consistently with care, hope, and positive attitudes. Our goal in responding to harm to others or the community, including breaches of rules or policies, is to have students understand the effects and impacts of their actions, to be accountable for those actions, and to take the opportunity to make things as right as they can be. Clear and appropriate consequences are part of this effort by school staff to educate and to encourage positive, productive student behavior.

DJUSD does not allow corporal punishment at our district under any circumstances. Physical restraint may be used only to prevent imminent serious bodily injury to the student or others.

If the school site administrator determines a violation of education code has occurred, a suspension may be delivered. If the parent/guardian does not agree with the suspension, they may file an appeal. Specific information about the appeal process can be found on the suspension form.

If students violate school rules, they are expected to accept the consequences of their behavior and learn from the experience. If a student is suspended for any reasons enumerated in Ed Code 48900 or 48915, they will be excluded from participating in school activities on those days, including attendance at and practice or participation in games (See "No Activities List").

### **POSSIBLE CONSEQUENCES FOR CLASSROOM MISBEHAVIOR**

- Teacher reinforces expectation when an infraction first occurs.
- Student participates in a restorative conference or circle.
- Student signs a contract to end misbehavior, copies to administration and parents.
- Student is placed on a No Activities List for nine weeks or balance of semester as determined by administration.
- Student sent directly to administration, discipline assigned, conference with parents.
- Student sent directly to administration, probable suspension, conference with parents.

### **NO ACTIVITIES LIST (NAL)**

Placement on the NAL means students are not allowed to participate in a variety of activities/co-curricular programs offered at DSHS. These include, but are not limited to, activities that require students to be excused from instruction, field trips, dances, (including Junior Prom and Senior Ball and other DSHS dances), guest passes for activities at other schools, athletic team participation, and graduation rehearsal and ceremony. Participation in student activities is a privilege, is encouraged, and plays an important part in ensuring that students have a well-rounded high school experience. In addition, students may also be placed on the NAL for the following reasons:

- The student has a pattern of behavioral infractions.
- The student can be placed on the NAL at the discretion of the administration.
- The student received a home suspension.
- The student has poor academic progress, attendance, or truancy. \*
- A student may also be placed on the NAL at the request of a parent or guardian. \*\*

\* Students will remain on the No Activities List until the consequences of poor attendance/tardies are served and the poor attendance is corrected

\*\* Students will remain on the No Activities List for nine (9) weeks or balance of the grading term as determined by administration.

## **GUIDELINES FOR SENIOR PRANKS**

We want our school to have a positive experience while celebrating Senior traditions! Senior Pranks should resemble a sense of safety, respect, and memorable joy for our community. For those students who would like to participate in Senior Prank(s) at school, they are more than welcome to as long as they follow the guidelines listed below.

- No damage to school property or equipment is allowed.
- Pranks must not interfere with the normal functioning of the school or cause disruptions to classes or other school activities.
- Pranks must not be harmful or dangerous to any person or animal, including but not limited to physical harm, emotional harm, or property damage.
- Pranks should follow all DSHS community norms, including messaging and activities free from sexual harassment, hate speech, or any other form of identity-based harm.
- Pranks must not involve any illegal or inappropriate activity, such as theft, vandalism or use of drugs or alcohol.
- Students must clean up after themselves and return the school to its original state before leaving.
- Any cost associated with cleanup or repair of damage caused by the prank will be the responsibility of the students involved.
- Participation in a senior prank is completely voluntary, and no student should be pressured or coerced into participating.
- If a student feels uncomfortable with any aspect of the senior prank, they should not participate and should immediately report their concerns to a teacher or administrator.
- All school policies are applied. Any violation of these guidelines and rules may result in disciplinary action, including but not limited to detention, suspension and/or expulsion.
- We encourage students to discuss details of the prank with a trusted adult on campus to ensure the aforementioned guidelines are met.

If any aforementioned guidelines above are breached, this would jeopardize your participation in Senior events, which may include, Graduation Ceremony, Senior Ball, Grad Night, etc.

Remember, Senior Pranks should be a fun and memorable way to celebrate the end of high school. By following these guidelines, students can ensure that their pranks remain safe, harmless and enjoyable for everyone involved.

## **RESTORATIVE JUSTICE PRACTICES**

Restorative justice is a philosophy of addressing behavior with protocols that repair harm and restore people back to a safe community. Students may be invited to participate in restorative justice protocols to resolve conflicts. Administrators and counselors will facilitate formal and informal conferences, circles, or mediation to repair harm and restore students, staff, and families back to the school community after conflicts have occurred.

## **STUDENT SEARCHES**

The principal or designee with reasonable suspicion that a school rule is being violated may search a pupil, locker and/or his/her possessions. In addition, student bags may be subject to search prior to overnight fieldtrips. See Board Policy 5145.12.

## **CREATING AN INTIMIDATING OR AGGRESSIVE PRESENCE**

Any student who uses intimidation or physical aggression which places a reasonable student or adult in fear of harm to that student's/adult's person or property may face Level 5 disciplinary consequences.

## **CAMPUS BOUNDARIES**

The campus is bordered by 14th Street from and including the asphalt bike path just west of the Veteran's Memorial Building to Oak Avenue, along Oak Avenue from 14th to Covell, along Covell to the asphalt bike path through the park, and along that asphalt bike path to 14th Street. In addition, students may not congregate around Veteran's Memorial. Local ordinances also prohibit any loitering in a 600-foot area surrounding the school boundaries.

## SCHOOL PRIVILEGES

The school administration can revoke a school privilege to include, but not limited to teaching assistant positions, graduation ceremonies, dances, performing/speaking at school functions, field trips and any officer positions (elected or assigned) at any time. Cause for revocation of a privilege include, but are not limited to, poor sportsmanship, pranks, vandalism or inappropriate or illegal acts going to, during and after school activities.

According to CA Ed Code 48900s the following actions which occur while on school grounds, take place while going to or coming from school, during the lunch period whether on or off campus and during or while going to or coming from a school sponsored activity are subject to discipline.

## FAILURE TO SERVE DETENTION

Rescheduling a detention: Students/families have 24 hours in which to reschedule a detention due to illness, family hardship, and/or medical note to confirm. Following missed detention(s) and failure to reschedule will result in additional Detentions and will lead to In-School Suspension.

<u>Offenses</u>	<u>Communication</u>
<b>1st Offense:</b> Reschedule for illness, family hardship, and medical (note and call is required)	<b>1st Offense:</b> Reschedule with Site Admin Assistant/VP Admin Assistant
<b>2nd Offense:</b> Lunch Detention	<b>2nd Offense:</b> Reschedule with Site Admin Assistant/VP Admin Assistant
<b>3rd Offense:</b> In-school suspension	<b>3rd Offense:</b> Reschedule with School Administrator



# DAVIS JOINT UNIFIED SCHOOL DISTRICT GUIDELINES FOR RESPONSIVE DISCIPLINE IN SECONDARY SCHOOLS

The DJUSD discipline matrix begins on the following pages. School Staff will review behavior expectations with all students in the beginning weeks of the school year. Students and parents are responsible for reviewing all behavior expectations.

**Important Note:** A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity attendance or on school time. However, the law defines "school activity and attendance" in a broader fashion than students may realize, including but not limited to any of the following:

- While on school grounds **including all school parking lots (large lot east of campus, both Oak Street lots, and the staff lot facing 14th Street) and street parking near campus.**
- During the lunch period, **whether on or off campus**
- While **going to or coming from school**
- During, or while going to or coming from **a school sponsored activity**

## GUIDELINES FOR RESPONSIVE DISCIPLINE IN SECONDARY SCHOOLS

*All of the following are considered to be willful disruption of school activities or otherwise defiance of school personnel engaged in the performance of their duties [E.C. 48900(k)]*

Offense	1st Time or Less Serious Offenses	Serious or Repeated Offenses
<b>Level 1</b> <ul style="list-style-type: none"> <li>• Failing to follow classroom procedures.</li> <li>• Littering or spitting</li> <li>• Failure to follow school rules about the use of items such as bicycles, skateboard, any electronic device</li> <li>• Wearing clothes inappropriate for school (see dress code and gang policy<sup>1</sup>)</li> <li>• Showing affection in a way inappropriate for school</li> <li>• Gambling</li> <li>• Misbehaving at a school sponsored activity</li> <li>• Behavior which a reasonable person would relieve insults and/or degrades a person<sup>1</sup></li> <li>• Rough play, fake fighting<sup>2</sup></li> </ul>	<ul style="list-style-type: none"> <li>• Parent/guardian notification</li> <li>• Counseling by the student's teacher, counselor, or an administrator</li> <li>• Reflective writing/discussion</li> <li>• Written apology to staff, class, student, and /or parent/guardian</li> <li>• Detention</li> </ul>	<ul style="list-style-type: none"> <li>• Counseling by the student's teacher, counselor, or an administrator</li> <li>• Conference with the parent/guardian</li> <li>• Face-to-face mediation if appropriate</li> <li>• Referral to community resources</li> <li>• Referral to counseling/training program</li> <li>• Loss of school activity/privileges</li> <li>• Suspension</li> </ul>
<b>Level 2</b> <ul style="list-style-type: none"> <li>• Repeatedly committing a Level 1 offense</li> <li>• Being rude and argumentative to school staff</li> <li>• Using foul language or obscene hand gestures or symbols</li> <li>• Forgery of notes or signatures</li> <li>• Throwing food, water balloons, or other objects</li> <li>• Participation in unauthorized games, which could lead to personal injury or harm</li> <li>• Writing/discussion or drawing on school property</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/guardian notification</li> <li>• Counseling by the student's teacher, counselor, or an administrator</li> <li>• Reflective writing/discussion</li> <li>• Written apology to staff, class, student, and /or parent/guardian</li> <li>• Detention</li> <li>• Loss of school activity privileges</li> <li>• Assigned to an alternative correctional study program</li> <li>• Possible suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Counseling by the student's teacher, counselor, or an administrator</li> <li>• Conference with the parent/guardian</li> <li>• Face-to-face mediation if appropriate</li> <li>• Referral to community resources</li> <li>• Referral to counseling/training program</li> <li>• Loss of school activity/privileges</li> <li>• Suspension</li> </ul>
<p>1 Denotes that parent/guardian notification is required.</p> <p>2 If harm occurs, higher consequences may be imposed.</p> <p>Repeatedly committing an offense at any level may result in a consequence of a more serious nature. These increased consequences may be listed as part of the next level.</p>		

**GUIDELINES FOR RESPONSIVE DISCIPLINE IN SECONDARY SCHOOLS**  
(continued)

Offense	1st Time or Less Serious Offenses	Serious or Repeated Offenses
<b>Level 3</b> <ul style="list-style-type: none"> <li>Repeatedly committing a level 2 offense<sup>1</sup></li> <li>Behavior which a reasonable person or Group would relieve insults or degrades a person because of his/her physical appearance, financial status, or family structure (such as adoption, single parent, etc.)<sup>2</sup></li> <li>Using intimidating or oppressive language or behavior</li> <li>Unauthorized use or possession of school/district forms</li> <li>Plagiarism/Cheating</li> <li>Possession or use of tobacco (E.C. 48900 (h))</li> <li>Habitual profanity or vulgarity (E.C. 48900 (i))</li> <li>Unauthorized photographing, audio and/or visual recording</li> <li>Bullying, harassment by means of an Electronic act directed to student or staff</li> <li>Lying by omission, commission, or prevarication</li> <li>Pervasive, willful defiance of valid school authority</li> <li>Violating the District Gang Policy</li> </ul>	<ul style="list-style-type: none"> <li>Parent/guardian notification</li> <li>Counseling by the student's teacher, counselor, or an administrator</li> <li>Reflective writing/discussion</li> <li>Written apology to staff, class, student, and /or parent/guardian</li> <li>Detention</li> <li>Loss of school activity privileges</li> <li>Assigned to an alternative correctional study program</li> <li>1-3 days suspension for a first offense</li> </ul>	<ul style="list-style-type: none"> <li>Counseling by the student's teacher, counselor, or an administrator</li> <li>Conference with the parent/guardian</li> <li>Face-to-face mediation if appropriate</li> <li>Referral to community resources</li> <li>Referral to counseling/training program</li> <li>Loss of school activity/privileges</li> <li>2-5 Days Suspension</li> </ul>
<p>Repeatedly committing an offense at any level may result in a consequence of a more serious nature. These increased consequences may be listed as part of the next level.</p>		



GUIDELINES FOR RESPONSIVE DISCIPLINE IN SECONDARY SCHOOLS  
(continued)

**OFFENSES AGAINST THE CIVIL RIGHTS OF A PERSON**

For the same words or action/s, violations in this category are inherently more serious than Category 3. Thus, the school administration is usually expected to enact more serious consequences for violations in this category than a similar Word or action might warrant in Category 3 when a person's protected civil Rights are not violated.

Offense	1st Time or Less Serious Offenses	Serious or Repeated Offenses
<b>Level 4A</b> • Behavior which a reasonable person or group would believe insults or degrades a person [because of his/her actual or perceived race, ethnic background, national origin, religion, sex, gender, gender identity, age, physical disability, mental disability, sexual orientation, or association with a person or Group with one or more of these actual or perceived characteristics. . ]	<ul style="list-style-type: none"> <li>• Parent/guardian notification</li> <li>• Counseling by the student's teacher, counselor, or an administrator</li> <li>• Reflective writing/discussion</li> <li>• Written apology to staff, class, student, and /or parent/guardian</li> <li>• Detention</li> <li>• Loss of school activity privileges</li> <li>• Assigned to an alternative correctional study program</li> <li>• 1-3 days suspension for a first offense</li> </ul>	<ul style="list-style-type: none"> <li>• Counseling by the student's teacher, counselor, or an administrator</li> <li>• Conference with the parent/guardian</li> <li>• Face-to-face mediation if appropriate</li> <li>• Referral to community resources</li> <li>• Referral to counseling/training program</li> <li>• Loss of school activity/privileges</li> <li>• 2-5 Days Suspension</li> </ul>
Offense	Mandatory Consequences	
<b>Level 4B</b> • Repeated violation of category 4A • Behavior which a reasonable person or group would believe <u>intimidates, harasses, or threatens physical force of harm to</u> a person because of his/her actual or perceived race, ethnic background, national origin, religion, sex, gender, gender identity, age, physical disability, mental disability, sexual orientation, or association with a person or Group with one or more of these actual or perceived characteristics. Usually, this would include but not be limited to those words and behaviors from a person which demonstrate hostility toward the victim's actual or perceived race, ethnic background, national origin, religion, sex, gender, gender identity, age, physical disability, mental disability, sexual orientation	These three consequences shall apply to any violation of Level 4 B. <ul style="list-style-type: none"> <li>• Conference with parent/guardian, and</li> <li>• 2-5 days suspension or possible recommendation for expulsion if other means of correction have failed in the past or due to the nature of the violation, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others; and</li> <li>• Pupil is prohibited from attending all co-curricular and extra-curricular activities, practices, and contests beginning on the first day of suspension and continuing for a minimum of one week, but no more than nine weeks. A week is defined as seven consecutive calendar days.</li> </ul> <p><i>Law enforcement may be notified.</i></p> <p><i>These are the mandatory consequences for the listed behavior. The site administrator may lessen these consequences only for significant, extenuating circumstances. Justification shall be put in writing and forwarded to the superintendent within two days of the decision.</i></p>	

<sup>1</sup> Gender is defined as "a person's actual sex or perceived sex and includes a person's perceived identity, appearance or behavior, whether or not that identity, appearance, or behavior is different from that traditionally associated with a person's sex at Birth. [5 CCR § 4910 (k)]



**GUIDELINES FOR RESPONSIVE DISCIPLINE IN SECONDARY SCHOOLS**  
(continued)

Offense	Mandatory Consequences
<p><b>Level 5</b></p> <ul style="list-style-type: none"> <li>Repeatedly committing a level 3 or 4 offense<sup>1</sup></li> <li>Engaging in harassment, threats, or intimidation directed against a pupil or group of pupils {E.C. 48900.4}</li> <li>Sexual harassment {E.C. 48900.2}</li> <li>Participating in initiation and hazing activities as defined in Board Policy and Penal Code 245.6(b)</li> <li>Wilfully used force or violence upon the person of another, except in self defense {E.C. 48900 (a) (2)}<sup>2</sup></li> <li>Starting or engaging in a fight {E.C. 48900 (a)}</li> <li>Causing, attempting to cause, or threatening to cause physical injury to another person {E.C. 48900 (a)}</li> <li>Committing an obscene act {E.C. 48900 (i)}</li> <li>Aiding or abetting the infliction or attempted infliction of physical injury to another person {E.C. 48900 (r)}</li> <li>Vandalizing school property or private property {E.C. 48900 (f)}</li> <li>Stealing or knowingly receiving stolen school or private property {E.C. 48900 (g)}</li> <li>Possession of, using, furnishing, or being under the influence of any controlled substance {E.C. 48900 (c)}</li> <li>Tampering with a fire alarm and/or participating in a bomb threat {E.C. 48900.7}</li> <li>Making terrorist threats against school officials, school property, or both {E.C. 48900.7}</li> <li>Possessing, offering, or arranging to sell any drug paraphernalia {E.C. 48900 (j)}</li> </ul>	<p>These three consequences shall apply to any violation of Level 5</p> <ul style="list-style-type: none"> <li>Conference with parent/guardian; and</li> <li>1-5 days suspension or possible recommendation for expulsion if other means of correction have failed in the past or due to the nature of the violation, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others; and</li> <li>Pupil is prohibited from attending all co-curricular and extra-curricular activities, practices, and contests beginning on the first day of suspension and continuing for a minimum of one week, but no more than nine weeks. A week is defined as seven consecutive calendar days.</li> </ul> <p><i>Law enforcement may be notified.</i></p> <p>These are the mandatory consequences for the listed behavior. The site administrator may lessen these consequences only for significant, extenuating circumstances. Justification shall be put in writing and forwarded to the superintendent within two days of the decision.</p>
<p><sup>1</sup>Repeatedly committing an offense at any level may result in a consequence of a more serious nature. These increased consequences may be listed as part of the next level.</p> <p><sup>2</sup>Self Defense: The student reasonably believed he/she was in imminent danger of bodily injury and immediate use of force was necessary to defend against that danger. The student used no more than reasonable force to defend against that danger, and there was no obvious opportunity to retreat.</p>	



**GUIDELINES FOR RESPONSIVE DISCIPLINE IN SECONDARY SCHOOLS**  
(continued)

Offense	Mandatory Consequences
<p><b>Level 6</b></p> <ul style="list-style-type: none"> <li>Repeatedly committing a Level 5 offense<sup>1</sup></li> <li>Hate crimes committed or attempted against a person or his/her property {Penal Code 422.6 and E.C. 48900.3<sup>2</sup>}</li> <li>Possession of any knife, explosive, or other dangerous object of no reasonable use to the student {E.C. 48915 (a) (2)}</li> <li>Assault or battery, as defined by Section 240 and 242 of the Penal Code upon any school employee {E.C. 48915 (a) (5)}</li> <li>Possession of an imitation firearm {E.C. 48900 (m)}</li> <li>Causing serious physical injury to any person, except in self-defense {E.C. 48915 (a) (1)}<sup>3</sup></li> <li>Unlawful possession of any controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code {E.C. 48915 (a) (3)} which may include prescription drugs</li> <li>Unlawfully offering, arranging to sell, or selling the prescription drug SOMA {E.C. 48900 (p)}</li> <li>Robbery or extortion {E.C. 48915 (a) (4)}</li> </ul>	<p>These consequences shall apply to any violation of Level 6</p> <ul style="list-style-type: none"> <li>Conference with parent/guardian; and</li> <li>5 days suspension and recommendation for expulsion unless the principal or superintendent finds that expulsion is inappropriate due to the particular circumstance. Such circumstance(s) shall be put in writing and forwarded to the Superintendent within 2 days of the decision not to recommend expulsion.</li> <li>Law enforcement will be notified.</li> </ul>
<p style="text-align: center;"><b>IN COMPLIANCE WITH EDUCATION CODE 48915, THE FOLLOWING OFFENSES WILL RESULT IN 5 DAYS OF SUSPENSION, MANDATORY RECOMMENDATION FOR EXPULSION, MANDATORY EXPULSION AND THE NOTIFICATION OF LAW ENFORCEMENT.</b></p>	
<p><b>LEVEL 7</b></p> <ul style="list-style-type: none"> <li>Possession, selling or otherwise furnishing a firearm {E.C. 48915(c)(1)}</li> <li>Brandishing a knife at another person {E.C. 48915(c)(2)}</li> <li>Unlawfully selling a controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code {E.C. 48915(a)(3)} which includes prescription medications</li> <li>Committing or attempting to commit a sexual assault or committing a sexual battery {E.C. 48915(c)(4)}</li> <li>Possessing an explosive as defined in 18 USC 921 {E.C. 48915(c)(5)}</li> </ul>	
<p><sup>1</sup>Repeatedly committing an offense at any level may result in a consequence of a more serious nature. These increased consequences may be listed as part of the next level.</p>	
<p><sup>2</sup>Hate Crimes: A criminal act committed, in whole or in part, because of one or more of the following actual or perceived characteristics of the victim: disability, gender, nationality, race, ethnicity, religion, sexual orientation, or association with a person or group with one of more of these actual or perceived characteristics.</p>	
<p><sup>3</sup>Self Defense: The student reasonably believed he/she was in imminent danger of bodily injury and immediate use of force was necessary to defend against that danger. The student used no more than reasonable force to defend against that danger, and there was no obvious opportunity to retreat.</p>	
<p><sup>4</sup>Gender is defined as "a person's actual sex or perceived sex and includes a person's perceived identity, appearance or behavior, whether or not that identity, appearance, or behavior is different from that traditionally associated with a person's sex at Birth. [5 CCR § 4910 (k)]</p>	



# **THE STUDENT PLANNING CALENDAR FOLLOWS IN THE NEXT SECTION**

PLEASE NOTE THAT EVENTS LISTED MAY BE RESCHEDULED AS NECESSARY.

